

UNLOCK YOUR SCHOOL'S FUTURE



An Independent Public School

Minutes of Meeting No 14 – Public meeting

Morawa DHS Library, commencing at 4.00pm

ATTENDEES: Tonia Carlsake (Principal), Tracy Tapscott (Deputy Principal Primary) Karen Chappel (Chair), Debbie Collins, Julie King, Tammy Soloman, Teresa Tubby, Helen Walter, Linda Jenkins (MDHS Manager Corporate Services), Maryanne Milloy-Rakich (IPS Assistant), Di Ballantyne, Bree Phillips

1.0	Welcome and Apologies	
1.1	Opening and Welcome. Meeting opened at 4.04am <input type="checkbox"/> Welcome	
1.2	Apologies: <input type="checkbox"/> Andrew Moore <input type="checkbox"/> Greg Payne	
1.3	Confirmation of Agenda with amendments <input type="checkbox"/> No amendments <i>Agenda was confirmed with the abovementioned amendment</i>	Agenda confirmed
2.0	Disclosure of Interest	
2.1	Conflict of Interest.	No conflicts of interest
3.0	Minutes of Previous Meeting	
3.1	Review Minutes of previous meeting August 29th , 2016 <i>Debbie Collins moved the minutes of the 2nd meeting of 2016 be approved, seconded Tracy Tapscott. Carried.</i>	Previous minute confirmed
3.2	Actions Arising from the previous meeting <input type="checkbox"/> Nil	
3.3	Business Arising from the previous meeting minutes <input type="checkbox"/> Nil	
4.0	Correspondence	
	Inwards <input type="checkbox"/> Nil Outwards <input type="checkbox"/> Letter to the Band congratulating them on their win	
5.0	Housekeeping	
5.1	Nil	Code of Conduct tabled

6.0 General Business		
6.1	<p>IPS minutes</p> <ul style="list-style-type: none"> <input type="checkbox"/> available on the DHS web page <input type="checkbox"/> define time frame 	IPS Minutes will be posted on the web page from 2016. A disclaimer will be added to say minutes from past years are also available
6.2	<p>Policy review – Behaviour Management Plan</p> <p>Discussion regarding the contents of the Plan</p> <ul style="list-style-type: none"> <input type="checkbox"/> Procedures followed <input type="checkbox"/> Effectiveness <input type="checkbox"/> Professional support available <input type="checkbox"/> Formal contracts for individual students side aside this document <input type="checkbox"/> Process is fair and consistent <input type="checkbox"/> Refinement of the document is required to include <ul style="list-style-type: none"> ➤ Driving ➤ Drugs ➤ Alcohol 	<p>Current Behavioural Management Plan was tabled for comment</p> <p>IPS Assistant will call, via email, for further comment</p>
6.3	<p>Policy review – Uniform</p> <p>Discussion regarding skirt length issues at other schools</p>	<p>Sample letter tabled that was used at Kent Street school regarding the length of skirts</p> <p>Principal will be sending out a letter with similar content to all parents</p>
6.4	<p>Business Plan</p> <ul style="list-style-type: none"> <input type="checkbox"/> General discussion regarding the Mission and Vision statements <input type="checkbox"/> School priorities was reviewed <input type="checkbox"/> Board members to send any suggestions/changes to IPS Assistant 	<p>Draft Business plan tabled</p> <p>IPS Assistant will call, via email, for further comment</p>
7.0 Camps, Incursions & Excursions		
7.1	<p>Interschool Cross Country 29 July</p> <ul style="list-style-type: none"> <input type="checkbox"/> Primary was equal third <p>Year 5 - 7 Camp Coral Bay</p> <ul style="list-style-type: none"> <input type="checkbox"/> Students enjoyed the marine environment <p>Year 6 camp to Geraldton 17-19 August</p> <ul style="list-style-type: none"> <input type="checkbox"/> Team building was the focus <p>Discussion regarding parents ability to fund two camps in one year</p> <ul style="list-style-type: none"> <input type="checkbox"/> Funding opportunities are available to parents <input type="checkbox"/> School is accommodating to parents and offer repayment schedules <input type="checkbox"/> Fund raising is carried out to offset costs <input type="checkbox"/> School works closely with families that are disadvantage 	
7.2	<p>Information from Principal</p> <ul style="list-style-type: none"> <input type="checkbox"/> All items covered in item 8 – reports and updates 	Information tabled of the following in the Principals report

8.0	Reports and Updates	
8.1	Principals report <ul style="list-style-type: none"> <input type="checkbox"/> Year 10-12 Girls Krissy Westwood and the Butterfly <input type="checkbox"/> Foundation camp to Perth 11/12 September <input type="checkbox"/> Country Week Years 7-10 18-23 September <input type="checkbox"/> Interhouse Athletics 2 September <input type="checkbox"/> Interschool Athletics 15 September <input type="checkbox"/> RREAC Visit 30 August <input type="checkbox"/> Will have a board photo at the next meeting <input type="checkbox"/> Nature playground a huge success so far with the tyres, tubes etc. 	Principals report tabled Principals report endorsed
8.2	IPS Assistant Report Comments and discussion points regarding the IPS Assistants report <ul style="list-style-type: none"> <input type="checkbox"/> School Celebrations are being charged for some papers <input type="checkbox"/> Facebook maybe a better option 	IPS Assistant Report tabled IPS Assistant to write to the local papers charging and ask for an allowance – letter to come from Principal
8.3	Finance Points of discussion <ul style="list-style-type: none"> <input type="checkbox"/> The low interest rates have impacted on the revenue raised in the investment accounts <input type="checkbox"/> Thank you to tree committee for their donation to the upgrade to the Nature Playground <input type="checkbox"/> Solar panels are not having any real impact on bill reduction <input type="checkbox"/> Research whether we should put more solar panels in <input type="checkbox"/> Queries regarding the time frame of when the budget is set and when it can be revised <input type="checkbox"/> Some allocations are still to be done (ball tickets and leavers jackets) <input type="checkbox"/> Budget discussions will commence at the end of this term (term 3) <input type="checkbox"/> Many of the buildings require substantial maintenance dollars <input type="checkbox"/> Opportunities for funding discussion may come from the RREAC visit 	Finance Committee minutes tabled Financial statements tabled
9.0	Other Business	
	Open Night <ul style="list-style-type: none"> <input type="checkbox"/> Wonderful well received evening <input type="checkbox"/> Suggested that cupboard doors be installed rather curtains in the science room <input type="checkbox"/> Good turn out <input type="checkbox"/> Great atmosphere 	
10.0	Next meeting	
	Next meeting has been moved to Wednesday the 30 th of November so it can be a Christmas meeting with the WACOA – Morawa <ul style="list-style-type: none"> <input type="checkbox"/> More details will follow closer to the date 	
11.0	Roundtable Evaluation	
	None	
12.0	Meeting Close	
	Meeting closed at 5.20pm	

Signed (Chair)

Date