

UNLOCK YOUR SCHOOL'S FUTURE



An Independent Public School

Minutes of Meeting No 14 – Public meeting

Morawa DHS Library, commencing at 4.00pm


ATTENDEES: Tonia Carslake (Principal), Tracy Tapscott (Deputy Principal Primary) Karen Chappel (Chair), Greg Payne, Debbie Collins, Julie King, Tammy Soloman, Teresa Tubby, Helen Walter and Linda Jenkins (MDHS Manager Corporate Services), Maryanne Milloy-Rakich (IPS Assistant)

1.0	Welcome and Apologies	
1.1	Opening and Welcome. Meeting opened at 4.02am <input type="checkbox"/> Welcome	
1.2	Apologies: <input type="checkbox"/> Bree Phillips <input type="checkbox"/> Andrew Moore <input type="checkbox"/> Di Ballantyne	
1.3	Confirmation of Agenda with amendments <input type="checkbox"/> MDHS Manager Corporate Services will be including an agenda item regarding the adventure playground <i>Agenda was confirmed with the abovementioned amendment</i>	Agenda confirmed
2.0	Disclosure of Interest	
2.1	Conflict of Interest.	No conflicts of interest
3.0	Minutes of Previous Meeting	
3.1	Review Minutes of previous meeting March 15th, 2016 <i>Teresa Tubby moved the minutes of the 1st meeting of 2016 be approved, seconded Tracy Tapscott. Carried.</i>	Previous minute confirmed
3.2	Actions Arising from the previous meeting <input type="checkbox"/> Code of Conduct available to be signed <input type="checkbox"/> Mission and Vision example distributed to Board members <input type="checkbox"/> Public meeting advertised <input type="checkbox"/> Date for Public meeting with Peter and Barbara Browne was emailed out	
3.3	Business Arising from the previous meeting minutes <input type="checkbox"/> Nil	
4.0	Correspondence	
	Inwards <input type="checkbox"/> Nil Outwards <input type="checkbox"/> Nil	

5.0	Housekeeping	
5.1	<p>Code of Conduct</p> <ul style="list-style-type: none"> <input type="checkbox"/> Board members had received an email with a copy for the draft of the Code of Conduct attached for comment 	<p>Code of Conduct tabled</p> <p>No changes were made to the Code of Conduct</p> <p>Code of Conduct to be signed when all Board members are present</p>
6.0	General Business	
6.1	<p>Performance and Delivery Agreement</p> <ul style="list-style-type: none"> <input type="checkbox"/> This a Department Document <input type="checkbox"/> No room for editing <input type="checkbox"/> School name is added in only <input type="checkbox"/> Principal and Chairperson sign it <input type="checkbox"/> Two copies are then returned to the Department 	<p>Principal tabled Performance and Delivery agreement</p> <p>Chairperson and Principal are to sign and then document will be return to the Department</p>
6.2	<p>Policy review – Uniforms</p> <p>Discussion regarding the length of the skirts that are part of the uniform</p> <ul style="list-style-type: none"> <input type="checkbox"/> Policy to be reviewed and returned to the Board for endorsement <input type="checkbox"/> Current wording is modest length 	<p>Current Policy for Uniforms was tabled for comment</p> <p>Policy to be in reworked and then tabled at next meeting</p>
6.3	<p>School ball – attendance of Year Sevens</p> <p>Discussion regarding the age groups of students attending</p> <ul style="list-style-type: none"> <input type="checkbox"/> Maturity level and age appropriateness discussed <input type="checkbox"/> Ball is for High School and Year Sevens are considered part of the upper school now <input type="checkbox"/> Standard of dress <input type="checkbox"/> Role modeling by senior students on the night <input type="checkbox"/> Timing of the ball to a later date <input type="checkbox"/> Guidelines for ball attendees could be required <p>Tonia Carslake</p> <ul style="list-style-type: none"> <input type="checkbox"/> This a highlight on the calendar for the secondary students <input type="checkbox"/> Year Sevens are learning behavior – senior students are modeling positive role models <input type="checkbox"/> We don't have as many school discos now, so the ball is one of the events High School students can attend <input type="checkbox"/> A survey of parents of senior students and the students themselves could be of benefit 	<p>A survey of parents and students to be conduct regarding the appropriateness of the younger students attending</p>
6.4	<p>Mission and Vision statements</p> <ul style="list-style-type: none"> <input type="checkbox"/> General discussion regarding the samples of Mission and Vision statements that were distributed <input type="checkbox"/> Some schools/colleges also have a values section <input type="checkbox"/> General discussion regarding the Mission and Vision statement that Julie King wrote <input type="checkbox"/> Need to change to cater for the future <input type="checkbox"/> Needs to include 21st century learning <input type="checkbox"/> Would like to see Endeavor and Achieve incorporated into values 	<p>Julie Kings version of Mission and Vision was tabled</p>

	<p>Changes as follows:-</p> <p>Vision MDHS will be held in high esteem and considered as the regions high school of choice thus providing a strong and sustainable future for the students, families and communities for our district.</p> <p>Mission Statement Morawa District High School is an Independent Public School which shares a commitment with parents and the community to provide a safe, stimulating and differentiated learning environment ensuring all students are fully engaged and motivated to excel.</p>	Revised Mission and Vision to be taken to senior staff
6.5	<p>Draft Business Plan</p> <ul style="list-style-type: none"> <input type="checkbox"/> Tracy Tapscott acknowledge for her work on the Business Plan <input type="checkbox"/> Principal would like feedback on draft 	<p>Draft business plan tabled</p> <p>IPS Assistant will email out a reminder for feedback in one weeks time for feedback</p>
6.6	<p>Annual Report Feedback welcomed on Annual Report</p>	<p>Annual Report tabled</p> <p>IPS Assistant will email out a reminder in one weeks time for feedback</p>
7.0	Camps, Incursions & Excursions	
7.1	<p>Canberra/Snowies trip</p> <ul style="list-style-type: none"> <input type="checkbox"/> 15 students going <input type="checkbox"/> 2 staff <input type="checkbox"/> 1 parent <input type="checkbox"/> Fundraising has been happening 	
7.2	<p>School trips</p> <ul style="list-style-type: none"> <input type="checkbox"/> Band won their division <input type="checkbox"/> Taking Year 11 and 12 boys to Archery in Geraldton 	Letter to be sent to the band congratulating them on their win
8.0	Reports and Updates	
8.1	<p>Principals report</p> <ul style="list-style-type: none"> <input type="checkbox"/> New music teacher will be commencing on 20th of June <input type="checkbox"/> Will be a support for Helen Walter <input type="checkbox"/> Students display great behavior at the School ball <input type="checkbox"/> Tammy Soloman and I attended a STEM workshop on coding <ul style="list-style-type: none"> ➤ Tammy will up skill staff ➤ Will implement programs next term ➤ Creative thinking ➤ Perhaps host a STEM afternoon <p>Comments and discussion points regarding Principals report:-</p> <ul style="list-style-type: none"> <input type="checkbox"/> Programs for at risk youth <input type="checkbox"/> Date error in agenda the Cross Country is on the 23rd of June <input type="checkbox"/> Snippets on school highlights to go to papers in the region and the ABC 	<p>Principals report tabled</p> <p>Highlights of information to be sent to papers and ABC when appropriate</p>

8.2	IPS Assistant Report <ul style="list-style-type: none"> <input type="checkbox"/> Jumpers and Cardigans are not selling well – unpopular amongst students, particularly students <input type="checkbox"/> Perhaps the idea of a windcheater could be considered <p>Comments and discussion points regarding the IPS Assistants report</p> <ul style="list-style-type: none"> <input type="checkbox"/> Board are conscious of maintaining the standards set 	IPS Assistant Report tabled
8.3	Finance <ul style="list-style-type: none"> <input type="checkbox"/> Some students have changed options <input type="checkbox"/> Should save some water with the new air conditioning systems <input type="checkbox"/> Adventure playground planning underway <input type="checkbox"/> Calling for donations of items to help build the area <p>Comments and discussion points regarding the Playground report</p> <ul style="list-style-type: none"> <input type="checkbox"/> Board appreciated receiving the playground plans <input type="checkbox"/> Queried if there will be age restrictions with the playground <input type="checkbox"/> Playground will have different zones appropriate for all ages 	Finance Committee minutes tabled Financial statements tabled Adventure Playground concept tabled Building and Grounds Improvement Plan 2016 – 2018 tabled
9.0 Other Business		
	Behavior Management <ul style="list-style-type: none"> <input type="checkbox"/> Comments and discussion regarding general public's perception about behavior management at the school <input type="checkbox"/> Positive behavior in the majority <input type="checkbox"/> Pathways program is helping reduce suspension and admin referrals <input type="checkbox"/> There is a core group of students that are absent or late <input type="checkbox"/> Have strategies in place <ul style="list-style-type: none"> ➤ Home visits ➤ Correspondence ➤ Engagement <input type="checkbox"/> Breakfast program is in place <ul style="list-style-type: none"> ➤ Great social interaction ➤ Good way for the school chaplain to interact with students <input type="checkbox"/> Naplan Breakfasts were successful <input type="checkbox"/> Some students also get morning tea provided if they have missed breakfast <input type="checkbox"/> Is there a need for bus pick in the morning? 	
10.0 Next meeting		
	Next meeting is Tuesday the 16 th August	
11.0 Roundtable Evaluation		
	None	
12.0 Meeting Close		
	Meeting closed at 5.12pm	


 Signed (Chair)

31st May, 2016
 Date