

UNLOCK YOUR SCHOOL'S FUTURE



An Independent Public School

Minutes of Meeting 26 June 2018 – Public meeting

New Library, commencing at 4.00pm

ATTENDEES: Tonia Carslake (Principal), Tracy Tapscott (Deputy Principal), Greg Payne (Deputy Chair), Helen Walter, Nicola Appleton, Tammy Solomon, Lisa Turner, Maryanne Milloy-Rakich (IPS Assistant) and Linda Jenkins (MDHS Manager Corporate Services)

1.0	Welcome and Apologies	Actions
1.1	Opening and Welcome by Greg Payne (Deputy Chairperson) Meeting opened at 4.05pm <input type="checkbox"/> Welcome	
1.2	Apologies: <input type="checkbox"/> Debbie Collins <input type="checkbox"/> Karen Chappel <input type="checkbox"/> Julie King <input type="checkbox"/> Gaylea Dawson	
1.3	Confirmation of Agenda with amendments <input type="checkbox"/> Amendment to item 6.3 School Board/Staff Business Plan Workshop Presentation from 30 April 2018 will include a PowerPoint <i>Tammy Solomon moved the agenda be accepted with the amendment. Seconded Helen Walter. Carried.</i>	Agenda confirmed with amendment
2.0	Disclosure of Interest	
2.1	Conflict of Interest.	No conflicts of interest
3.0	Housekeeping	
3.1	New Board member – Parent representative <input type="checkbox"/> Ratify nomination of Lisa Turner <i>The Board unanimously ratified the nomination of Lisa Turner (via email voting).</i>	Nomination ratified
4.0	Minutes of Previous Meeting	
4.1	Review Minutes of previous meeting <i>Nicola Appleton moved that the minutes of the March meeting were a true and correct record. Seconded Helen Walter. Carried</i>	Previous minutes endorsed
3.2	Actions Arising from the previous meeting <input type="checkbox"/> Not all board surveys were returned	IPS Assistant to resend Board Survey
3.3	Business Arising from the previous meeting minutes	

5.0	Correspondence	
	<p>Inwards</p> <ul style="list-style-type: none"> <input type="checkbox"/> Sharyn O'Neill <input type="checkbox"/> Geoff Metcalf (through the Principal) <p>Outwards</p> <ul style="list-style-type: none"> <input type="checkbox"/> NIL 	
6.0	General Business	
6.1	<p>Terms of Reference</p> <ul style="list-style-type: none"> <input type="checkbox"/> Clarification sort in regards to item 10.1 from March meeting <ul style="list-style-type: none"> ➤ "At a meeting 60 per cent of members present in person at a Board meeting constitute a quorum." ➤ Refer to 12.7 to be added into item ➤ Further punctuation added to item 10.1 ➤ Item 15.2 to be changed to 'two consecutive meetings' can be missed instead of three 	Changes made and ratified and endorsed
6.2	National Quality Stands for Early Childhood (NQS) Verification Visit Presentation – [tour of nature spaces to follow in the school tour]	NQS slide show tabled
6.3	School Board/Staff Business Plan Workshop Presentation from 30 April 2018	Covered previously Link to be sent out
6.4	<p>School Board Workshop for the Morawa District High School 2019-2021 Business Plan</p> <ul style="list-style-type: none"> <input type="checkbox"/> Separate meetings need apart from the Board meeting <input type="checkbox"/> Meetings to be two hours long 	Dates to finalised through the Principal
6.5	School Tour - Classroom and Grounds Upgrades. Tour through the school in response to the feedback from the last parent and community tour in 2017. NQS Play Spaces	Tour deferred to the end of the meeting
7.0	Camps, Incursions & Excursions	
7.1	<ul style="list-style-type: none"> <input type="checkbox"/> NAIDOC Excursion – Town Centre 18 July <input type="checkbox"/> Interschool Cross Country Eneabba - 27 July <input type="checkbox"/> Year 7 Camp to Coral Bay 30 July -3 August <input type="checkbox"/> Blues in the Bush Incursion 13 July TBC <input type="checkbox"/> Interhouse Athletics Carnival – Week 5 TBC <input type="checkbox"/> Year 11 UWA Aspire Camp 22-24 August <input type="checkbox"/> Ag Open Day – Band 4 August <input type="checkbox"/> Mingenew Expo Band Excursion 16 August <input type="checkbox"/> Interschool Athletics Carnival Week 9 Date TBC <input type="checkbox"/> DHS Country Week Year 7-10 – 16-21 September <input type="checkbox"/> Tammy Solomon has been busy coordinating the fundraising for Year 7 camp <input type="checkbox"/> Mingenew Expo 15th and 16th of August 	
8.0	Reports and Updates	
8.1	<p>Principals report</p> <ul style="list-style-type: none"> <input type="checkbox"/> Welcome to Lisa Turner <input type="checkbox"/> Thank you to Tracy Tapscott, Mike McGann, Wendy Hill and Linda Jenkins for all her work in the Principals absence <input type="checkbox"/> Geoff Metcalf was a valuable visit <input type="checkbox"/> Upgrades of school discussed <p>Board member Nicola Appleton expressed her families appreciation in the schools ability to reschedule NAPLAN testing for her children.</p>	<p>Principal's report tabled –</p> <p>Principal's report endorsed</p>

8.2	IPS Assistant Report <input type="checkbox"/> Schools on line needs to be updated <input type="checkbox"/> Proof has been submitted <input type="checkbox"/> Expo and Perenjori show sites have been booked	IPS Assistant Report tabled
8.3	Finance	Financial statements tabled Salary report tabled Revenue sources tabled Fundraising endorsed
9.0	Other Business	
9.0	Item for next meeting from Board member Lisa Turner <input type="checkbox"/> Revisit the introduction of student lockers	Item to be included in next meeting Parent and student support to be gauged
10.0	Next meeting	
	<input checked="" type="checkbox"/> September Tuesday 11 <input type="checkbox"/> November Wednesday 28	
11.0	Roundtable Evaluation	
	None	
12.0	Meeting Close	
	Meeting closed at 5.20pm and then tour of school upgrades conducted.	

Signed (Chair)

Date