

UNLOCK YOUR SCHOOL'S FUTURE



An Independent Public School

Minutes of Meeting 28 November 2018

New Library, commencing at 3.30pm

ATTENDEES: Tonia Carslake (Principal), Tracy Tapscott (Deputy Principal), Karen Chappel, Helen Walter, Nicola Appleton, Julie King, Greg Payne, Tammy Solomon, Lisa Turner and Linda Jenkins (MDHS Manager Corporate Services)

1.0	Welcome and Apologies	Actions
1.1	Opening and Welcome by Karen Chappel Meeting opened at 3.30 pm <ul style="list-style-type: none"> Welcome and thank you to all board members 	
1.2	Apologies: <ul style="list-style-type: none"> D. Collins M Milloy-Rakich 	
1.3	Confirmation of Agenda <i>L. Turner moved the agenda be accepted. Seconded T. Solomon. Carried.</i>	Agenda confirmed
2.0	Disclosure of Interest	
2.1	Conflict of Interest	No conflicts of interest
3.0	Minutes of Previous Meeting	
3.1	Review Minutes of previous meeting <i>Julie King moved that the minutes of the November meeting were a true and correct record. Carried</i>	Previous minutes endorsed
3.2	Actions Arising from the previous meeting	Nil
3.3	Business Arising from the previous meeting minutes	Nil
4.0	Correspondence	
	Inwards Outwards	Nil
5.0	General Business	
5.1	Board chair <ul style="list-style-type: none"> Has come to the end of a six-year term Has enjoyed time on the board as member and Chair Has a passion for education in our district The school and board have come a long way and achieved much 	
5.2	School Self-Assessment <ul style="list-style-type: none"> School Performance Data package given to all Board members Staff have completed school review of all academic and non-academic performance data across the life of 2016-2018 	School performance Data Report as tabled

- Business Plan
- Still work to be done
- Focus on case managed students
- 3 weekly reviews with teaching staff
- Increased targeted help support and feedback to staff

Primary Student Achievement & Recommendations –Tracy Tapscott

- Some pleasing results to celebrate across the cohorts
- Year 3 results lower than expected -will be working to improve
- Small class size results can be affected by performance of one student

Report as tabled

Secondary Student Achievement & Recommendations-Mike McGann

- Year 7 cohort have done well
- Year 9 data reflects the transient population but some great results
- Working to keep interest in Mathematics into upper school
- No YR 12 ATAR students this year
- All but one student achieved WACE attainment

Report as tabled

Attendance Report & Recommendations– Lee Jones & Tonia Carslake

- The school is unlikely to meet attendance targets this year in regard to 'like schools' due mainly to transient students
- School will continue to implement strategies as stated in report recommendations
- Emma Hazelton (Participation Coordinator) will be conducting Outreach Program to engage students/ families living in school intake towns
- Board asked why data is separated into indigenous and non - indigenous. Data is required by Government relating to 'Closing the Gap' and 'Aboriginal Curriculum Framework' targets
- Will look to compare stable cohort data only as per board query

Report as tabled

Behaviour School Report –Tammy Solomon

- Many celebrations
- Admin referrals have decreased by 7%
- Aboriginal suspension decreased
- Will implement Tier 2 in 2019
- Staff to complete Tier 2 training
- Staff and PBS team to review students for inclusion in Tier 2 interventions

Report as tabled

School board

- Board pleased strategies in place to address concerns regarding identified student achievement data some data and that school will continue to cater for the top students

Survey results

- Survey has been emailed to Board and members are asked to complete and return

Farewell to Board Members not re-nominating

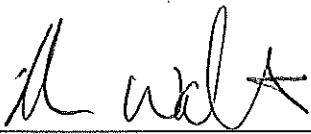
- Thank you to Karen, Julie, Debbie and Tammy for their dedication, commitment and belief in Morawa DHS over this last 3 years and the life of the 2016-2018 Business Plan and 6 years for Karen.

Welcome to returning Board Members for the 2019-2021 Term

- Thank you to Helen, Tracy and Greg for re-nominating for the next 3 year term and the life of the 2019-201 Business Plan

5.3	<p>2016-2018 Business Plan Review</p> <ul style="list-style-type: none"> Plan has been reviewed by staff and recommendations set for the following year Staff completing Learning Area Reviews to inform strategies, set targets and resources required Review will form basis of Annual Report 	
5.4	<p>2019-2021 Draft Business Plan</p> <ul style="list-style-type: none"> Targets and strategies to be simplified as per advice/feedback from staff and the school board during the G. Metcalf Consultancy workshops and staff and board meetings A new vision statement "Growing Good People" was workshopped and proposed by staff and endorsed by the board The old vision statement to be retained in our school context statement Draft plan to be workshopped with new board term 1 2019 	
5.5	<p>Positive Behaviour Support Plan</p> <ul style="list-style-type: none"> Revised Behaviour Management Plan to the Positive Behaviour Support Plan- credit to T. Solomon and D. McLay Plan reflects PBS and Team Teach strategies PBS Tier 2 to commence in 2019 	Plan as tabled
6.0	Camps, Incursions & Excursions	
6.1	<p>Canberra Tour 30 June - 6 July 2019</p> <ul style="list-style-type: none"> Student numbers not viable to date Will continue to promote and follow up with parents and students to get confirmed numbers and deposit to confirm place <p>Secondary Leadership Camp 2019</p> <ul style="list-style-type: none"> Whole school planning flagged a secondary leadership camp to help build team spirit. Possible destination Nanga Bush camp 	
7.0	Reports and Updates	
7.1	<p>Principals Report</p> <ul style="list-style-type: none"> The graduating class of 2018 were celebrated at a special graduation assembly and dinner. Congratulations to our 5 graduating students. Danielle Letton & Darcie Parker elected student leaders 2019 2019 school & staff planning is underway Looking to slightly reduced student numbers in 2019 Whole school is engaged in self-assessment and review cycle in regard 2016-2018 Business Plan and to inform 2019 -2021 Plan Operational plan new format encourages transparent reporting and is aligned with new BP School band performed well and have helped to lift school profile Digital Technologies in Focus to continue next year Students in YR 3 &4 will be studying French through SIDE next year. Morawa DHS hosted a successful 2 x day Orientation and Transition Programs for students from our intake schools. Joel Hodgson will be leaving at the end of year Thank you to school board for all they have done. Special thank you and farewell to Karen Chappel and departing board members Thank you to the P&C for support Invitation to the Board to attend Presentation Ceremony 	<p>Principal's report tabled</p> <p>Principal's report endorsed</p>

7.2	IPS Assistant Report <ul style="list-style-type: none"> Working on design and data new Business Plan Updating school website Working on Year Book pages Notice calling for board nominations to be distributed (3 YR term) <ul style="list-style-type: none"> Community members Parent representatives Staff representatives 	IPS Assistant Report tabled
7.3	Financial Reports <ul style="list-style-type: none"> On track to carry forward cash & salary surplus 2019 preliminary cash and salary planning is underway funding based on predicted student enrolment of 170 Will receive targeted initiative funding to employ 0.8 additional EA The board was emailed a list of changes to the 2019 Voluntary Contributions and Personal Items List, as approved by the finance committee prior, to the meeting. The Board endorsed the Contributions & Charges and Personal Items Lists as tabled noting final editing and formatting changes. 	Financial statements tabled and endorsed Fund raising endorsed
8.0	Other Business	
	Faction Sports Shirts <ul style="list-style-type: none"> Board presented with style and fabric options to introduce a new polo faction shirt Board selected and endorsed option number 1 	
9.0	Next meeting	
	Date to be advised	
10.0	Roundtable Evaluation	
	Board Chair, Karen Chappel called for members to reflect on their term as a board members	
11.0	Meeting Close	
	Meeting closed at 5.30 for Board to attend Christmas windup	



Signed (Chair)

12/3/19

Date