

UNLOCK YOUR SCHOOL'S FUTURE



An Independent Public School

Minutes of Meeting 19 June 2019 Public Meeting

New Library, commencing at 4pm

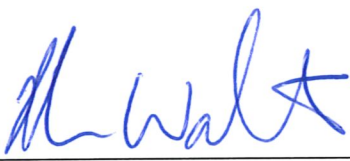
ATTENDEES: Tonia Carslake (Principal), Tracy Tapscott (Deputy Principal), Greg Payne (Chairperson), Nicola Appleton, Narelle Knox-Atkinson, Ellie Cuthbert, Gaylea Dawson, Lisa Turner, Linda Jenkins (MDHS Manager Corporate Services), Maryanne Milloy-Rakich (IPS Assistant).

1.0	Welcome and Apologies	Actions
1.1	Opening and Welcome by Chairperson Greg Payne	
1.2	Apologies: <ul style="list-style-type: none"> Helen Walter Sarah Coaker 	
1.3	Confirmation of Agenda <i>L. Turner moved the agenda be accepted. Narelle Knox-Atkinson seconded. Carried.</i>	Agenda confirmed
2.0	Disclosure of Interest	
2.1	Conflict of Interest	No conflicts of interest
3.0	Housekeeping	
3.1	<p>"A Board member who is approached by a parent with a concern relating to an individual is in a privileged position and must treat such discussion with discretion, protecting the confidentiality and privacy of the people involved. If the issue relates to an operational matter of the school, the parent should be encouraged to speak with the principal or the classroom teacher. However, if the issue relates to a school policy or procedure, it should be put on the agenda for discussion at the next School Board meeting, where it will be dealt with in a generic sense to protect the privacy of individuals involved. A Board Member or Members who fail to act in this manner can be removed from the Board."</p> <p><i>Chairperson proposed that this item be used as a prompt in each agenda so if any board member has been approached then can table that approach.</i></p>	Future agendas will include this item in Housekeeping.
4.0	Minutes of Previous Meeting	
4.1	<p>Review Minutes of previous meeting</p> <p><i>Tracy Tapscott moved that the minutes from the previous be accepted as a true and accurate record. Seconded Lis Turner. Carried</i></p>	Minutes endorsed

4.2	<p>Actions Arising from the previous meeting</p> <ul style="list-style-type: none"> • Item 3.10; the Principal made contact with Carol Penn re her nomination but has heard nothing back. • Item 5; Letters sent to previous Board members. • Item 6.1; Support for Three Springs Bus Run tabled at meetings and in conversations with Bus Services. 	Principal will continue to follow up Carol Penn
4.3	<p>Business Arising from the previous meeting minutes</p> <ul style="list-style-type: none"> • Quotes attained for lockers in response to a letter from a parent 	Quotes for lockers to be tabled in item 6.7
5.0	Correspondence	
	<p>Inwards</p> <ul style="list-style-type: none"> • Nil <p>Outwards</p> <ul style="list-style-type: none"> • Letters sent to retiring board members 	
6.0	General Business	
6.1	<p>Morawa District High School Business Plan 2019-2021 – Targets</p> <p>Results aren't a true and correct reflection because of the low number of respondents to surveys.</p> <p>General discussion about getting Parent Opinion Surveys completed.</p> <ul style="list-style-type: none"> • Open Night – in classrooms (on iPads) • Prize connected to its completion • Sports carnivals • Facebook • Newsletter <p><i>Education required on the importance of the data collected from the surveys.</i></p>	<p>Awareness to be raised within the school community about the importance of the data collected from the surveys.</p> <p>Alternative methods for getting the survey completed to be explored by senior staff</p> <p>Principal to discuss setting targets and percentages with Geoff Metcalf and Gavin Morris</p>
6.2	<p>Aboriginal education Plan DRAFT</p> <p>Feedback called for on draft document.</p> <p>Program in learning environment to be added in.</p>	<p>Document tabled</p> <p>IPS Assistant to call for further feedback on document via email</p>
6.3	<p>Surveying the Community – National School Opinion Survey Results and analysis</p> <ul style="list-style-type: none"> • Information goes to senior staff • Summary of results goes into the annual report • PBS Consistent • Concern over student perception on the school • AEIO to help Aboriginal Families to complete survey • Educating the school community on the document required 	
6.4	<p>Board and community branding/partnerships/communications</p> <ul style="list-style-type: none"> • Lead up text messages to Board members and reminder text messages for events. • Timely email invitations 	Better communication methods to be implemented to advise board members about up and coming events
6.5	Strong governance and support – Review the DPA	Item postponed
6.6	<p>Public School Review Term 4 – ESAT Tool Preparation</p> <ul style="list-style-type: none"> • Information regarding the Public School review system and how it will involve the Board 	School review information tabled

6.6 contd	Phase 1 Self asses Phase 2 Scholl based validations Phase 3 Report to school	
6.7	Update on lockers <ul style="list-style-type: none"> • Lockers won't fit musical instruments in • Will be a financial decision • Perhaps get the minimum amount 25/30 • Interest to gauged – survey the students and parents • Fee for use? • Freight costs to be consider. <p><i>Board member Lisa Turner offered to help with the freighting of the units.</i></p>	Quotes for lockers tabled by Manager of Corporate Services and Board member
7.0	Camps, Incursions & Excursions	
7.1	<ul style="list-style-type: none"> • Canberra/Snowies/Melbourne Tour 30 June – 6 July 2019 • NAIDOC Excursion – Town Centre 24 July 2019 • Interhouse Cross Country – MDHS Oval 26 June 2019 • Interschool Cross Country Eneabba - 2nd August 2019 • Ag Open Day – Band 3 August 2019 • Year 7 Camp to Coral Bay 5-9 August 2019 • Interhouse Athletics Carnival – Week 4 13 August 2019 TBC • STEM Digital Technologies Rotation Day 15 August 2019 • Mingenew Expo Band Excursion 15 August 2019 • Interschool Athletics Carnival Week 13 September 2019 Date TBC • DHS Country Week Year 7-10 – 22-27 September 2019 	
7.0	Camps, Incursions & Excursions continued	
7.1	<ul style="list-style-type: none"> • Interhouse Swimming Carnival Thursday 21 March at the Morawa Swimming Pool <ul style="list-style-type: none"> ➢ Thank you to P & C for organising ➢ A special thanks to Hayley Collins ➢ Working with the shire and pool manager • Interschool Swimming Carnival Friday 29 March in Carnamah <p>Band update verbally provided by Helen Walter</p> <ul style="list-style-type: none"> • ANZAC day performance scheduled • State Band Championships 1 – 3 June <p>Update from Principal</p> <ul style="list-style-type: none"> • Solar Car challenge on for Year 8 students on the 21st March in Geraldton • 4 students will be attending <p>Run down on NAIDOC celebrations given by Board member</p> <p><i>Board approves any fundraising for the camp for the Canberra Camp. Moved by Nicola Appleton, seconded by Gaylea Dawson. Carried.</i></p>	
8.0	Reports and Updates	
8.1	Principal's Report <ul style="list-style-type: none"> • Staffing update • DG Visit • Confidential staffing item tabled 	Principals report tabled
8.2	IPS Report	IPS Report tabled

8.3	<p>Finance report</p> <ul style="list-style-type: none"> • Chaplain update presented by the Principal ✓ Stringent process for appointment ✓ Looking at job sharing with Ag College • Water leak paperwork is being submitted by Herrings • 30 iPads to be purchased, better blue tooth capabilities <p>General discussions about parents providing devices</p> <ul style="list-style-type: none"> • Issues with Web X – state wide problem <p><i>The Board approve any fundraising for Coral Bay and Countryweek ie sausage sizzle, car wash, cake stalls and Burgers at open night.</i></p>	<p>Financial reports tabled</p> <p>Students providing their own devices to be raised with senior staff</p>
9.0	Other Business	
	<ul style="list-style-type: none"> • P & C Quiz night – Friday the 28th June • P & C busy bee next term for outdoor space 	
9.0	Next meeting	
	<ul style="list-style-type: none"> • September 10th 	
10.0	Roundtable Evaluation	
	<ul style="list-style-type: none"> • Thank you to everyone attending 	
11.0	Meeting Close	
	Meeting closed at 5.40pm	


 Signed (Chair)

10th Sept 2019
 Date