

UNLOCK YOUR SCHOOL'S FUTURE



An Independent Public School

Minutes of Meeting 10 September 2019 Public Meeting

New Library, commencing at 4pm

ATTENDEES: Tonia Carslake (Principal), Tracy Tapscott (Deputy Principal), Nicola Appleton, Narelle Knox-Atkinson, Helen Walter, Sarah Coaker, Ellie Cuthbert, Gaylea Dawson, Lisa Turner, Linda Jenkins (Manager Corporate Services), Maryanne Milloy-Rakich (IPS Assistant).

1.0	Welcome and Apologies	Actions
1.1	Opening and Welcome by Deputy Chairperson Helen Walter	
1.2	Apologies: <ul style="list-style-type: none"> Greg Payne 	
1.3	Confirmation of Agenda <i>L. Turner moved the agenda be accepted. Narelle Knox-Atkinson seconded. Carried.</i>	Agenda confirmed
2.0	Disclosure of Interest	
2.1	Conflict of Interest	No conflicts of interest
3.0	Housekeeping	
3.1	<p>"A Board member who is approached by a parent with a concern relating to an individual is in a privileged position and must treat such discussion with discretion, protecting the confidentiality and privacy of the people involved. If the issue relates to an operational matter of the school, the parent should be encouraged to speak with the principal or the classroom teacher. However, if the issue relates to a school policy or procedure, it should be put on the agenda for discussion at the next School Board meeting, where it will be dealt with in a generic sense to protect the privacy of individuals involved. A Board Member or Members who fail to act in this manner can be removed from the Board."</p> <p><i>Chairperson proposed that this item be used as a prompt in each agenda so if any board member has been approached then can table that approach.</i></p>	Future agendas will include this item in Housekeeping.
4.0	Minutes of Previous Meeting	
4.1	<p>Review Minutes of previous meeting</p> <p><i>Lisa Turner moved that the minutes from the previous be accepted as a true and accurate record. Seconded Ellie Cuthbert. Carried</i></p>	Minutes endorsed

4.2	<p>Actions Arising from the previous meeting</p> <ul style="list-style-type: none"> Item 6.4 IPS Board members were sent a reminder via email about the up and coming meeting 	IPS Assistant will continue to advise Board members of up and coming events in a timely manner
4.3	<p>Business Arising from the previous meeting minutes</p> <ul style="list-style-type: none"> Item 6, Business Plan – Geoff Metcalf provided feedback that is being implemented 	
5.0	Correspondence	
	<p>Inwards</p> <ul style="list-style-type: none"> Nil <p>Outwards</p> <ul style="list-style-type: none"> Nil 	
6.0	General Business	
6.1	<p>Locker update</p> <ul style="list-style-type: none"> Item will be reviewed by the P&C at their next meeting Budget consideration will have to be made in 2020 	
6.2	<p>Early Childhood Centre</p> <ul style="list-style-type: none"> Early Years Centre - 0-3 Year space needed Possibility of refurbishing and expansion of the current child care centre or a new purpose built building on site which could accommodate after school care Assist children in being school ready Would be run in partnership with Nagala Three Springs and Perenjori centres well received Early morning and after school programs would be an advantage <p>General Discussion regarding how an Early Childhood Centre would run</p>	<p>Board to supply a letter of support for an Early Childhood Centre</p> <p>A visit to Rangeway Early Child Hood Centre to be organised</p>
6.3	<p>Community College</p> <ul style="list-style-type: none"> A recommendation from the NMEITA 10-year Master Plan that the Morawa DHS strive to be a community college Central learning hub for the district Morawa has strong numbers for years 11 and 12 <p>Three Springs needs either a bigger bus or two bus routes to alleviate space shortage</p> <p>School Bus services are looking at the best fit for students</p> <p>RED Steve Watson is going to discuss with his superiors on the way to move forward</p>	
6.4	<p>2019-2021 Business Plan</p> <ul style="list-style-type: none"> Suggestions from Geoff Metcalf regarding targets have been looked at and corrected, still a few of his ideas to be implemented High Quality Teaching targets amended School Workforce Plan to be further developed and included Context has been edited <p>General discussion</p> <ul style="list-style-type: none"> Culturally or linguistically diverse groups need to be included Strong emphasis on Aboriginal Targets and Strategies 	<p>Board members to liaise with Principal directly about any individual concerns and feedback</p>
6.5	<p>Public School Review – Upload due 12 November, Review Visit 20 November</p> <ul style="list-style-type: none"> Brett Hunt will be conducting our review Board members will be asked to comment Will try and call another meeting prior to the review Possibility of Board members attending the next NMEITA meeting 	<p>IPS Assistant will advise of an extra meeting date</p> <p>Principal to advise Board of the NMEITA meeting date</p>

6.6	<p>School Performance Data - NAPLAN Online Data 2019</p> <ul style="list-style-type: none"> Haven't got access to all the data yet – statewide issue 	Covered in Principals report
6.7	<p>DoE Connect – move to DoE Connect as our main platform for communication in 2020</p> <ul style="list-style-type: none"> Kerrie Rudrum presented to staff of the DHS and WACOA – Morawa Some staff already using Connect Will educate parents and Board members on using the system Can assist parents who don't have email accounts Need to have a smart phone or other device 	Covered in Principals report
7.0	Camps, Incursions & Excursions	
7.1	<ul style="list-style-type: none"> Masterclass Abrolhos Island Tour Interschool Athletics Carnival 13 September Country week- 22-27 September Year 7 Transition – Day 2, 18 September Year 6 Camp – 19-20 September <p>Additions</p> <ul style="list-style-type: none"> Morawa will host Carnamah, Jurien Bay and Dongara at the Interschool Carnival Country week – 5 students from the Ag College will be joining the DHS team Bands Spectacular October 26 Primary School tour the 7 November Year 12 graduation dinner Tuesday the 29 October Year 12 graduation ceremony Wednesday the 30 October K/P visit to the Ag College Years 1 – 2 to visit Greenough Wildlife Park 	
8.0	Reports and Updates	
8.1	<p>Principal's Report</p> <ul style="list-style-type: none"> Huge thank you to the P&C They raised \$17500.00 at the quiz night This will be used to support school playground resources and infrastructure 	Principals report tabled
8.2	IPS Report	IPS Report tabled
8.3	<p>Finance report</p> <ul style="list-style-type: none"> Salary variances outlined <ul style="list-style-type: none"> New appointments Casual payments Utilities – water consumption continues to be of concern Estimated figures for 2020 Year 11 & 12's- low fee collection rate Interest rates low on accounts at the moment 	Financial reports tabled
9.0	Other Business	
	<ul style="list-style-type: none"> Dominique Webb from the College is completing her Chaplaincy training The new School trailer needs some modifications to accommodate the drum kit Safety ramp issue to be reported No update on Tammy Solomon's return as yet 	
9.0	Next meeting	
	<ul style="list-style-type: none"> Wednesday the 27th November 	

10.0	Roundtable Evaluation	
	<ul style="list-style-type: none"> • Thank you to everyone attending • Tracy Tapscott stated that the meeting covered the important issues, was efficient and effective 	
11.0	Meeting Close	
	Meeting closed at 5.25pm	



Signed (Chair)

15-6-20

Date

