

UNLOCK YOUR SCHOOL'S FUTURE



An Independent Public School

Minutes of Meeting June 15 2020

Morawa DHS Library, commencing at 4pm

ATTENDEES: Mike McGann (Deputy Principal Primary) Greg Payne (by phone), Lisa Turner, Sara Coaker, Narelle Atkinson, Helen Walter and Linda Jenkins (MDHS Manager Corporate Services), Maryanne Milloy-Rakich (IPS Assistant), Nicola Appleton

1.0	Welcome and Apologies	
1.1	Opening and Welcome. Meeting opened at 4.02pm <ul style="list-style-type: none"> Helen Walter opened the meeting (and chaired) and welcomed members of the board to the final meeting for 2019 	
1.2	Apologies: <ul style="list-style-type: none"> Tonia Carslake Ellie Cuthbert Gaylea Dawson 	
1.3	Confirmation of Agenda <i>Lisa Turner moved the June 2020 agenda be confirmed, seconded Nicola Appleton. Carried.</i>	Agenda confirmed
2.0	Disclosure of Interest	
2.1	Conflict of Interest.	No conflicts of interest
3.0	Minutes of Previous Meeting	
3.1	Review Minutes of previous meeting <i>Narelle Atkinson moved the minutes of the meeting held November 2019 be approved, seconded Sarah Coaker. Carried.</i>	Previous minute confirmed
3.2	Actions Arising from the previous meeting <ul style="list-style-type: none"> NIL 	
3.3	Business Arising from the previous meeting minutes <ul style="list-style-type: none"> See Principals report, covering several points from the November meeting Letter of support to NMEITA regarding the establishment of an Early Childhood centre in Morawa not completed Follow up on Bus Route needed 	IPS Assistant to follow up with Principal regarding letter to NMEITA IPS Assistant to follow up with Principal if a letter from the Board is need to support the bus route issue, if there has been any correspondence it will be emailed out to the Board in a timely manner
4.0	Correspondence	
	Inwards <ul style="list-style-type: none"> NIL Outwards <ul style="list-style-type: none"> NIL 	

5.0	General Business	
5.1	<p>Business Plan</p> <ul style="list-style-type: none"> • Success for all Students 	Item deferred as Principal was an apology. IPS Assistant to follow up with the Principal about the possibility of extra workshops to cover the Business Plan areas of focus
5.2	<p>Bus routes update</p> <p>"I was disappointed to hear last week that our Threes Springs Bus application to increase size was not approved again. However, it has gone out to tender for a new bus the same size for this run. "Principal comments.</p> <p>General discussion.</p>	IPS Assistant to raise the item with the Principal as per item 3.3 Business arising
5.3	<p>Terms of Reference 2020</p> <ul style="list-style-type: none"> • Update the DHS version as per the Departments recommendations • Amendments to:- 6.5,9.4,9.10,11.2,11.3,12.415.2 • Item 6.6 to be deleted as it relates to schools where the majority of students are over 18 	<p>Terms of Reference tabled</p> <p>IPS Assistant to make the changes to the Terms of Reference.</p>
5.4	2019 Annual report DRAFT update	Item deferred due to Principals absence
5.5	<p>COVI-19 Update and effects on school events</p> <ul style="list-style-type: none"> • See Principals report • Survey was done regarding country week – results were a No to attending • Ball is table in for September 19 • Athletics carnival date to be set • School numbers will be capped at events • No spectators • School camp to coral bay is cancelled 	
5.6	<p>Draft prospectus template</p> <ul style="list-style-type: none"> • Board chasing for of a flyer or small A5 page • Template to be revised • Any feedback please email through to IPS Assistant 	<p>Template tabled</p> <p>IPS To rework template an email out</p>
5.7	<p>Change of the Pupil Free PD date for Term 3 to Day 1, 20 July from the original date set to coincide with the Mingenew Expo, as this has been cancelled.</p> <p><i>Lisa Turner moved that the pupil free day be changed to 20th July, seconded Sarah Coaker. Carried.</i></p>	Pupil free day changed to July 20th
6.0	Camps, Incursions & Excursions	
	<p>See Principals report</p> <ul style="list-style-type: none"> • Expressions of interests for Canberra and Sydney 2021 have gone out • There are restriction on numbers in facilities with bunks • Public Speaking 25th June • 3rd July free dress • Interschool Athletics is at Carnamah 	

7.0	Reports and Updates	
7.1	Principals Report <ul style="list-style-type: none"> • There have been many challenges associated with COVID – 19 • Outline of staffing changes • KPP have combined 	Principals report tabled
7.2	Financial Reports <ul style="list-style-type: none"> • Following up water costs • Received a grant for shad sails • COVID cleaning • Received funding for extra cleaning supplies • Interactive White board upgrade • Outdoor area is going to have a mural done by Helen Ansell • Outdoor area will have decorative screens incorporated • Some shade sails have been damaged by strong winds • Lockers still an item – will raise again <p><i>Greg Payne left the meeting at 5.50pm</i></p>	Financial statements tabled
8.0	Other Business	
	<ul style="list-style-type: none"> • School centenary is approaching any ideas to be tabled • Time capsule • Fundraising • School fair • Sports teams memorabilia • Games • School song revival • Old girls and boys 	
9.0	Next meeting	
	Public meeting set for September meeting on the 14th	
10.0	Roundtable Evaluation	
	<ul style="list-style-type: none"> • Workshops as required for Business Plan 	
11.0	Meeting Close	
	Meeting closed at 5.20pm	

Signed (Chair)

Date