

# Morawa District High School

## Terms and conditions

### Information, Communication and Digital Technology.



An Independent Public School

***Prior to accessing a network account, this agreement must be signed by both the student and a parent/guardian and returned to school***

**Name:** \_\_\_\_\_ **Year Level:** \_\_\_\_\_

**Student ID Number:** \_\_\_\_\_ **Username: (if known)** \_\_\_\_\_

All students are required to have access to school Information and Communications Technology (ICT) equipment and resources including computers, ipads, printers, internet access and, at times, digital cameras, video cameras and other electronic devices. All curriculum areas use ICT resources to some extent for class and assignment work, electronic information retrieval, and communication with teachers.

#### **I understand that I must:**

##### **1. Take care of equipment and not -**

- i. Eat or drink near the computers, in the computer rooms or whilst using the iPads,
- ii. Damage, change or tamper with any part of the schools computer system, hardware or software,
- iii. Add, delete or alter others files or folders or install programs without the permission of a member of the administrative staff,
- iv. Circumvent or attempt to circumvent the security measures on any school computer.

##### **2. Taking care of others and not -**

- i. Use, create or distribute a password not specifically issued to me, or disclose my password to another person,
- ii. Access or store illegal or explicit material or material that is potentially harmful to the user, the computer system or others,
- iii. Make harassing, threatening, prejudicial or discriminatory statements over the computer system,
- iv. Access store, transmit or distribute offensive, indecent, obscene or pornographic materials in any form.

##### **3. Respect the law and not -**

- i. Use the internet or email to solicit or conspire about illegal activities,
- ii. Copy copyrighted software, or other intellectual material, without the express permission of the owner,

##### **4. Make proper use of equipment and not -**

- i. Use equipment for purposes other than those prescribed by my teacher,
- ii. Use the computer system or the internet for commercial gain, political purpose, or to advocate violence or discrimination,
- iii. Participate in online chat forums or social networking sites unless instructed by my teacher,
- iv. Attempt to gain access to forbidden sites using a proxy,
- v. Send spam through my email account or participate in the distribution of chain letters.

**5. Follow the rules regarding ipods, mobile phones and hand held personal communication devices and not –**

- i. Operate an ipod or wear earplugs without the express permission of the supervising teacher.
- ii. Have my telephone on in my possession during class, tests and exams.

**Limitations of School Liability**

Morawa District High School is not responsible for a student's exposure to inappropriate or unacceptable material, and cannot guarantee the accuracy or quality of any information found on the internet. The school is not responsible for damages, which may occur as a result of interruption of service or loss of data, or financial obligations which result from unauthorised or improper use of the network or the internet.

**Statement of evidence:** Before using the computers at Morawa District High School, users must agree to the terms and conditions and sign this document as evidence that the student has read, understands and intends to comply with these policies, and all other related policies. Users must sign at the bottom of this document.

**Parent Agreement:** As the parent/guardian of the above-named student, I understand that the ICT equipment and resources at Morawa DHS are intended for educational purposes and that any breach, attempted or otherwise, of the terms and conditions in this agreement can lead to loss of privileges for my student and possible additional disciplinary action. I also understand and agree that theft or damage incurred by my student may result in me being liable for repair and/or replacement costs. Loss of ICT privileges may affect my student's elective choices.

I understand that while the Internet can provide students with valuable learning experiences it is a global network of computers and that the Department of Education or Morawa District High School cannot control what is on those computers. The Department of Education maintains a filter to block inappropriate content however a very small part of the information that gets through the filters can be illegal, dangerous or offensive. I accept that while teachers will exercise their duty of care, protection against exposure to some harmful information will ultimately depend upon responsible use by students.

**Student Name** \_\_\_\_\_

***I believe my student (named above) understands this agreement and I hereby give permission for her/him to access ICT resources, including the internet, according to this agreement.***

**Parent / Guardian full name** \_\_\_\_\_

**Signature** \_\_\_\_\_ **Date** \_\_\_\_/\_\_\_\_/\_\_\_\_

**Student Agreement:** By signing this form you are confirming that you have read and understood the terms and conditions set out in this document and that you will act in accordance with them at all times. If you haven't already, read both pages of this document now before signing.

I understand and agree to abide by the terms and conditions in this document. I also understand that there will be consequences as per the Behaviour Management Policy, including loss of ICT access privileges should I break or attempt to break any of these terms and conditions.

**Student signature** \_\_\_\_\_ **Date** \_\_\_\_/\_\_\_\_/\_\_\_\_