

UNLOCK YOUR SCHOOL'S FUTURE



An Independent Public School

Minutes of Meeting 21 June, 2021

Morawa DHS Library, commencing at 4.00pm

ATTENDEES: Tonia Carslake (Principal), Tracy Tapscott (Deputy Principal Primary), Lisa Turner, Narelle Atkinson, Nicola Appleton, Helen Walter, Linda Jenkins (MDHS Manager Corporate Services), Gaylea Dawson, Fran O'Neil

1.0	Welcome and Apologies	
1.1	Opening and Welcome. Meeting opened at 4.02pm Public meeting	
1.2	Apologies: <ul style="list-style-type: none"> • Greg Payne • Sarah Coaker 	
1.3	Confirmation of Agenda <i>Lisa Turner moved that the agenda be confirmed. Seconded Gaylea Dawson. Carried</i>	Agenda confirmed
2.0	Disclosure of Interest	
2.1	Conflict of Interest.	No conflicts of interest
2.2	A Board member who is approached by a parent with a concern relating to an individual is in a privileged position and must treat such discussion with discretion, protecting the confidentiality and privacy of the people involved. If the issue relates to an operational matter of the school, the parent should be encouraged to speak with the principal or the classroom teacher. However, if the issue relates to a school policy or procedure, it should be put on the agenda for discussion at the next School Board meeting, where it will be dealt with in a generic sense to protect the privacy of individuals involved. A Board Member or Members who fail to act in this manner can be removed from the Board.	No issues raised
3.0	Minutes of Previous Meeting	
3.1	Review Minutes of previous meeting <i>Nicola Appleton moved the minutes of the meeting held March 22, 2021 be approved, seconded Lisa Turner. Carried.</i>	Previous minutes confirmed
3.2	Actions Arising from the previous meeting <ul style="list-style-type: none"> • Re item 7.30 Boards roles and responsibilities. Board training available online. See item 5.3. 	IPS Assistant to follow up with Board members re accessing training.
3.3	Business Arising from the previous meeting minutes	Nil

4.0	Correspondence	
	<ul style="list-style-type: none"> Inwards <ul style="list-style-type: none"> ➤ Submission regarding water cooler (see item 5.1) Outwards Nil 	Water cooler submission is tabled in item 5.1
5.0	General Business	
5.1	<p>Water Cooler submission from students</p> <ul style="list-style-type: none"> Tonia outlined the request 	<p>Letter to be tabled at a future date by Narelle Atkinson</p> <p>Budget item is an operation item that will be raised with Finance</p>
5.2	<p>DRAFT Promotion Flyer</p> <p>Brain storming session conducted by Deputy Principal re programs we specialise in:-</p> <ul style="list-style-type: none"> Band Guitar Pop Working with WACOA-Morawa Design and Technology PBS Leeuwin School ball Kitchen garden Transitions Pathways with NMEITA Specialist teaches TLG Health and well being 	<p>Draft tabled</p> <p>Further work to be done then draft to be emailed</p>
5.3	<p>Register for Good Governance: Online training for all public school council or board members.</p>	<p>IPS Assistant will register any non-department employees; all staff can enroll themselves</p> <p>Reminder will be emailed</p> <p>Register for Good Governance in PLIS</p>
6.0	Camps, Incursions & Excursions	
	<p>Camps and Incursions/excursions 2021</p> <p>Camps and Incursions/excursions 2021</p> <ul style="list-style-type: none"> Primary Winter Carnival Years 3-6 25 June Teach Learn Grow Week 11 Dr Yes Incursion Years 8-12 29 June Cross Country P-12 30 June NAIDOC Community Event 21 July Interschool Cross Country 30 July Year 7 Camp 2 August TBC Year 7 Transition Tour 11 August Open Night 18 August TBC Interhouse Athletics 27 August TBC Interschool Athletics 10 September Olympian Visit 15 September Mingenew Expo family Interest tent Band to play on the Thursday at the Expo 	Information

7.0	Reports and Updates	
7.1	Principals Report (written and presented by Tract Tapscott) <ul style="list-style-type: none"> • Cyclone recovery and effects • Ric Payne has been appointed as School Chaplain • School reports are delayed due to technical difficulties – text has been sent to parents advising them • Maddison Clark is away completing a unit at university 	Principals report tabled The Board endorsed the Principals report
7.2	Finance Report <ul style="list-style-type: none"> • Low interest on fixed term • Additional COVID funding • We are at Stage five with our COVID planning • Muriel was a very successful project • Printed information sheets could be provided • More board training required • Student debts outlined • Photocopier renewal • Accommodation for Country week • Shark Bay camp (Kalbarri Camp School destroyed) • Jump rope discussed re: commercialisation • Fundraiser – containers for change has commenced 	Finance report tabled
7.3	IPS Report <ul style="list-style-type: none"> • Opportunity to be on the GWN Weather Wall 	IPS Report tabled IPS Assistant will liaise with Narelle Atkinson about the Weather Wall
8.0	Other Business	
	<ul style="list-style-type: none"> • Tracy Tapscott discussed the current shade of blue sports uniform not available, alternative has been sourced • Board Member Lisa Turner queried NAIDOC celebration arrangements • Board Member Gaylea Dawson enquired about school lockers and their progress with finance 	Board endorsed the different shade of blue being used in the sports t-shirt Principal outlined NAIDOC arrangements Principal to follow-up regarding lockers with the student council and P&C
9.0	Next meeting	
	<ul style="list-style-type: none"> • September 6 	
10.0	Roundtable Evaluation	
	<ul style="list-style-type: none"> • Meeting ran well • Visitor Fran O'Neil enjoyed the discussions and insights, described as a 'safe space' to have discussions and information share • Thank you to IPS Assistant for the snacks 	
11.0	Meeting Close	
	Meeting closed at 5.18pm	



Signed (Chair)

6th September 2021

Date

