

# UNLOCK YOUR SCHOOL'S FUTURE



An Independent Public School

## Minutes of Meeting 6<sup>th</sup> September, 2021

Morawa DHS Library, commencing at 3.30 pm

**ATTENDEES:** Tonia Carslake (Principal), Tracy Tapscott (Deputy Principal Primary), Lisa Turner, Narelle Atkinson, Nicola Appleton, Helen Walter, Linda Jenkins (MDHS Manager Corporate Services), Gaylea Dawson, Sarah Coaker, Maryanne Milloy-Rakich (IPS Assistant)

<b>1.0</b>	<b>Welcome and Apologies</b>	
1.1	Opening and Welcome. Meeting opened at 3.34 pm	
1.2	Apologies: <ul style="list-style-type: none"> <li>• Greg Payne</li> </ul>	
1.3	Confirmation of Agenda  <i>Linda Jenkins moved that the agenda be confirmed. Seconded Gaylea Dawson. Carried</i>	Agenda confirmed
<b>2.0</b>	<b>Disclosure of Interest</b>	
2.1	Conflict of Interest.	No conflicts of interest
2.2	A Board member who is approached by a parent with a concern relating to an individual is in a privileged position and must treat such discussion with discretion, protecting the confidentiality and privacy of the people involved. If the issue relates to an operational matter of the school, the parent should be encouraged to speak with the principal or the classroom teacher. However, if the issue relates to a school policy or procedure, it should be put on the agenda for discussion at the next School Board meeting, where it will be dealt with in a generic sense to protect the privacy of individuals involved. <b>A Board Member or Members who fail to act in this manner can be removed from the Board.</b>	No issues raised
<b>3.0</b>	<b>Minutes of Previous Meeting</b>	
3.1	Review Minutes of previous meeting  <i>Gaylea Dawson moved the minutes of the meeting held June, 2021 be approved, seconded Tracy Tapscott. Carried.</i>	Previous minutes confirmed  Principal to follow up with Board Member Greg Payne regarding absences and our Terms of Reference
3.2	Actions Arising from the previous meeting	Nil

3.3	Business Arising from the previous meeting minutes <ul style="list-style-type: none"> <li>Item 7.3 (IPS report June) <i>GWN Weather wall</i> The Ag College were unable to do the weather wall in Term Three so it was transferred to the DHS, with Narelle's class doing it.</li> </ul>	
<b>4.0</b>	<b>Correspondence</b>	
	<ul style="list-style-type: none"> <li>Inwards Nil</li> <li>Outwards Nil</li> </ul>	
<b>5.0</b>	<b>General Business</b>	
5.1	Business plan 2022 - 2024 <ul style="list-style-type: none"> <li>Workshop to be organised</li> </ul>	Date to be organised for a workshop, Principal to liaise with IPS Assistant to identify a date
5.2	Success of all Students <ul style="list-style-type: none"> <li>We are still waiting on NAPLAN results</li> <li>All data to be reviewed</li> </ul>	
5.3	Data analysis <ul style="list-style-type: none"> <li>See Principals report</li> <li>Marketing and Promotions items discussed <ul style="list-style-type: none"> <li>➤ Perenjori Promotion with Band attendance tabled</li> <li>➤ Reestablishing relationship with new Perenjori Principal</li> <li>➤ Transition day to be promoted?</li> </ul> </li> </ul>	Data can be included in the Business Plan workshop
5.4	School Bus Services Review <ul style="list-style-type: none"> <li>Statewide Bus review has been announced</li> <li>Mingenew Bus to be reviewed</li> <li>Size of Three Springs bus still an issue</li> </ul>	Principal to follow up bus submission  Board member Lisa Turner to be in touch regarding the review of the Three Springs route and bus size
<b>6.0</b>	<b>Camps, Incursions &amp; Excursions</b>	
	Camps and Incursions/excursions 2021 <ul style="list-style-type: none"> <li>Year 7 Shark Bay Camp</li> <li>2021 Country week 20-24 September – 31 students</li> <li>Interschool Athletics Carnival at Jurien Bay DHS 10 September</li> <li>Year 7 Transition – Day 1, 25 August, Day 2, 15 September</li> <li>Year 6 camp</li> <li>Mellenbye band day out 18 September</li> <li>Years 3 and 4 sleepover</li> <li>Years 1 and 2 Greenough Wildlife Park</li> </ul>	Information
<b>7.0</b>	<b>Reports and Updates</b>	
7.1	Principal's Report <ul style="list-style-type: none"> <li>Cyclone recovery and effects</li> <li>Waiting for NAPLAN Results</li> <li>Attendance still a concern</li> <li>Lots of events for staff and students to attend</li> <li>NAIDOC celebrations</li> <li>Olympians visit</li> </ul>	Principals report tabled  The Board endorsed the Principal's report

	<ul style="list-style-type: none"> <li>• Lee Jones has obtained her Design and Technology Teaching certificate</li> <li>• Deputy Principal thanked the P and C and Jaz Collins for the Busy Bee</li> <li>• Board Member Lisa Turner queried if the students could visit the Geraldton University (GUC)</li> <li>• Board member Lisa Turner queried if students do Resume writing – Mike McGann does Resume writing with students but it is dependent on the students wanting to participate</li> <li>• Year 10 work placement discussed</li> <li>• Variety Club visit &amp; \$5000 donation to a sensory room <ul style="list-style-type: none"> <li>➢ Time out space for students</li> <li>➢ Equipped with Sensory Equipment</li> <li>➢ Quiet and subdued lighting to help provide a calming space</li> <li>➢ Teachers will negotiate time out with individual students</li> <li>➢ Students at educational risk are taking part in lunch time chess</li> </ul> </li> <li>• Sports Carnival was a smaller format without the Ag College and there were some issues with the Fast Track system, otherwise very successful</li> <li>• Gaylea Dawson raised the issue of the attendance following the Sports Carnival</li> <li>• Board Chair raised data regarding students attending the Ag College and if their attendance impacts the DHS data</li> </ul>	<p>Principal will follow up if a visit to GUC is possible</p> <p>MCS to follow up the students attending the Ag College and confirm if their data affects absences</p>
7.2	<p>Finance Report</p> <ul style="list-style-type: none"> <li>• Water Corporation issues discussed <ul style="list-style-type: none"> <li>➢ Herring's Plumbing have changed taps and toilets are now dual flush</li> <li>➢ New water meter has seen a change in readings</li> </ul> </li> <li>• iPads haven't arrived</li> <li>• New photocopier has been installed</li> <li>• Science grant</li> </ul> <p>Principal made comment: -</p> <ul style="list-style-type: none"> <li>• Acquittal of the Road Wise grant</li> <li>• Schools Plus grant will cover student's health and well being</li> </ul>	<p>Finance report tabled</p> <p>MCS to continue to follow up Water Corp and the differing figures with the new water meter</p>
7.3	<p>IPS Report</p> <ul style="list-style-type: none"> <li>• All positions on the Board will be declared vacant at the end of Term 4, 2021</li> <li>• Advertising will commence</li> <li>• Board Chair wants to see diversity encouraged and pursued for future Board members</li> </ul>	<p>IPS Report tabled</p>
<b>8.0</b>	<b>Other Business</b>	
	<ul style="list-style-type: none"> <li>• Shooting Stars netball program <ul style="list-style-type: none"> <li>➢ Student engagement through netball</li> </ul> </li> <li>• P &amp; C congratulated on the big impact they have at the school – an AMAZING team</li> <li>• MEEDAC are picking up students in Three Springs for breakfast</li> <li>• Canteen is two days a week now</li> <li>• Green sports shirts have been changed</li> <li>• Principal will be taking some LSL</li> </ul>	
<b>9.0</b>	<b>Next meeting</b>	
	<ul style="list-style-type: none"> <li>• Monday December 6, 2021</li> </ul>	

<b>10.0</b>	<b>Roundtable Evaluation</b>	
	Lisa Turner <ul style="list-style-type: none"><li>• Meeting was informative and looks forward to further information from Water Corp</li></ul>	
<b>11.0</b>	<b>Meeting Close</b>	
	Meeting closed at 4.46 pm	



Signed (Chair)

6-12-2021

Date