

UNLOCK YOUR SCHOOL'S FUTURE



An Independent Public School

Minutes of Meeting June 19, 2023


Morawa DHS Library, commencing at 3.30 pm

ATTENDEES: Tonia Carslake (Principal), Tracy Tapscott (Deputy Principal Primary), Helen Walter, Jayme Tapscott (MDHS Manager Corporate Services), Narelle Knox, Nicola Appleton, Carolyn Lewis, Bradley Barbuto, Sara Coaker (via zoom), Gemma McLevie (Student Representative) Maryanne Milloy-Rakich (IPS Assistant).

1.0	Welcome and Apologies	Actions
1.1	Opening and Welcome. <ul style="list-style-type: none"> Meeting opened at 3.38pm Acknowledgement of Country <ul style="list-style-type: none"> A special acknowledgement of our neighbors 	Carolyn Lewis did the Acknowledgment of Country
1.2	Confirmation of Agenda	Agenda confirmed
1.3	Apologies: <ul style="list-style-type: none"> Nil 	
2.0	Housekeeping	
2.1	Endorsement of Bradley Barbutos nomination to the board	The board endorse the nomination of Bradley Barbutos nomination
2.2	Call for nominations for Deputy Chairperson and vote <ul style="list-style-type: none"> Deputy Chairperson Lisa Turner has resigned <p><i>Tonia Carslake nominated Nicola Appleton for the position of Deputy Chairperson. Seconded Helen Walter.</i></p> <p><i>Nicola Appleton accepted the nomination.</i></p>	Nominations for Deputy Chairperson were called Nicola Appleton nominated to the position of Deputy Chairperson
2.3	A Board member who is approached by a parent with a concern relating to an individual is in a privileged position and must treat such discussion with discretion, protecting the confidentiality and privacy of the people involved. If the issue relates to an operational matter of the school, the parent should be encouraged to speak with the principal or the classroom teacher. However, if the issue relates to a school policy or procedure, it should be put on the agenda for discussion at the next School Board meeting, where it will be dealt with in a generic sense to protect the privacy of individuals involved. A Board Member or Members who fail to act in this manner can be removed from the Board.	No conflicts
3.0	Minutes of Previous Meeting	
3.1	Review Minutes of previous meeting <p><i>Nicola Appleton moved the minutes of the meeting held in March be approved, seconded Tracy Tapscott. Carried.</i></p>	Previous minutes tabled and confirmed

3.2	<p>Actions/Business arising from the previous meeting</p> <ul style="list-style-type: none"> • Helen Walters name is spelt incorrectly in item 2.1 • Item 3.2 T. shirts were ordered and have arrived 	Typo in item 2.1 to be corrected
4.0	Correspondence	
	<ul style="list-style-type: none"> • Inwards <ul style="list-style-type: none"> ➢ Lisa Turners resignation ➢ Bradley Barbutos nomination • Outwards <ul style="list-style-type: none"> ➢ Lisa Turner letter of acknowledgment 	Correspondence tabled
5.0	General Business	
5.1	<p>Student leadership presentation</p> <ul style="list-style-type: none"> • School Co Captain Gemma McLevie presented the report <ul style="list-style-type: none"> ➢ Highlighted items:- ➢ Assemblies ➢ Dojo reward system ➢ Fundraising ➢ ANZAC ➢ School ball ➢ Fairgame ➢ HASS 	Secondary report tabled
5.2	<p>Shooting Stars</p> <ul style="list-style-type: none"> ➢ Information about program ➢ Information about events 	
5.3	<p>Stephen Michael Foundation</p> <ul style="list-style-type: none"> ➢ Information about program and costings 	
5.4	2022 Annual Report	<p>Draft Annual Report tabled</p> <p>IPS Assistant to follow up on Friday 23 June to seek boards endorsement</p>
6.0	Reports and Updates	
6.1	<p>Principal's Report</p> <p>Highlighted points</p> <ul style="list-style-type: none"> • Staff shortages <ul style="list-style-type: none"> ➢ 2 teachers short ➢ EAs short ➢ Office staff short • Band success • New Literacy Plan • Semester one reports due out shortly • Review set for September 14 • Query regarding the trial for NAPLAN in Year 6 <ul style="list-style-type: none"> ➢ Selected by the Federal government, lucky to be part of the trial • Welcome to Jayme Tapscott (job shares with Linda Jenkins) • Predicated Variance good • Additional funding received • Head of Learning funding (HOLA) <ul style="list-style-type: none"> ➢ Ag College contributing • Flying Squad back filling for Jane Pearson • Graduate starting next term for the 5 – 6 class, there will be a transition and mentoring period with Tegan King 	Principal's report tabled

6.1	<ul style="list-style-type: none"> • Courtney Coleman on LSL next term • Rebecca Wildgoose is working in admin • Centenary celebrations • Carolyn Lewis tabled information regarding students from Palatine Mission <p>Bradley Barbuto spoke about a disclaimer on the photos for Aboriginal and Torres Strait Islander People</p> <ul style="list-style-type: none"> • Thank you to Andrew for setting up the Zoom meeting <p>Sara Coaker left the meeting as the Zoom time limit was 45 minutes</p>	<p>Bradley Barbuto tabled his apologies for the Centenary celebrations</p> <p>Carolyn Lewis tabled information re students from Palatine Mission and will liaise with Tonia Carslake about possible use of the information at the Centenary</p> <p>Disclaimer - Aboriginal and Torres Strait Islander people should be aware that this website may contain images and names of deceased persons, to be used.</p>
6.2	Finance	Finance reports and summary tabled
6.4	<p>IPS Report</p> <ul style="list-style-type: none"> • Main focus has been the Centenary celebrations • We won't be attending Mingenew Expo or Perenjori Show as the timing of the year clashes with our IPS review and Centenary Celebrations 	
7.0	Other Business	
	<ul style="list-style-type: none"> • Missing year books 	IPS Assistant to email a list to the board about years of missing year books
9.0	Next meeting	
	<ul style="list-style-type: none"> • September 4 (public meeting) 	
10.0	Roundtable Evaluation	
	<ul style="list-style-type: none"> • Nicola Appleton, thank you to everyone 	
11.0	Meeting Close	
	Meeting closed at 4.40 pm	



 Signed (Chair)

11-9-23

 Date

