

UNLOCK YOUR SCHOOL'S FUTURE



Minutes of Meeting No 42

September 6, WACOA- Morawa Farm Classroom 4.10 pm

- **ATTENDEES:** Dean Carslake (Principal), Maryanne Milloy-Rakich (IPS Assistant), Barb Smallwood (Chairperson), Tamara Sadler (Deputy Chairperson), Joe Asselin (Residential Manager), Nadine Payne, Margaret Hogben (MCS), Seth Johnson (College Captain), Cliff Tesico (College Captain), Clint Hansen, Elizabeth Boyce (Deputy Principal) and Kai Butcher

1.0	Welcome, Apologies and Business	ACTIONS
1.1	Welcome	
1.2	Apologies: <ul style="list-style-type: none"> □ Janine Haeusler □ Jamie Appleton □ Dave O'Neill 	
1.3	Confirmation of Agenda	Agenda confirmed
2.0	Disclosure of Interest	
2.1	No disclosures	
3.0	Housekeeping	
3.1	□ Nil	For information
4.0	Minutes of previous meeting	
4.1	Minutes from June 2023 meeting endorsed. Moved Barb Smallwood, seconded Nadine Payne. Carried	Minutes from previous meeting tabled and endorsed
4.2	Actions/Business Arising <ul style="list-style-type: none"> □ Item 4.2 New Hi Vis jumper <ul style="list-style-type: none"> ➢ Firming up final quotes and this item will be included in next year's uniform story dress code 2024 □ 6.0 Student presentation <ul style="list-style-type: none"> ➢ Miss Boyce and Mr Carslake comments <ul style="list-style-type: none"> ✓ Student breaks have been implemented ✓ Uniform concerns over the state of some of the year 12s hi vis as they are reluctant to purchase new uniforms □ 1 or 2 of the Year 12s are in black shorts, letting this go until they leave □ 6.3 GROH Housing <ul style="list-style-type: none"> ➢ Letter was sent – see correspondence and general business item □ 6.8 Artwork <ul style="list-style-type: none"> ➢ Completed and installed (front entrance) ➢ \$350 consult, artistic design and project management by Rachel Mackenzie ➢ Installation cost \$1320.00 	

5.0	Correspondence	
	<input type="checkbox"/> Inwards <ul style="list-style-type: none"> ➤ From Kai Butcher letter re student car on site (item in General Business) 	Correspondence tables
	<ul style="list-style-type: none"> • Outwards <ul style="list-style-type: none"> ➤ Letter to John Carey MLA ➤ Email follow up 14/8 ➤ Response to Kai Butcher from the Principal (Item in General Business) 	
6.0	General Business	
6.1	<p>RESIDENTIAL AND SCHOOL-STUDENT BODY UPDATE</p> <ul style="list-style-type: none"> • Dorm challenges of dodgeball have been happening every Monday night • The year 12 students is requesting to go to Perth for end of year 12. • There's been some actions of student punching walls in classrooms • Lately there's been a lot of student walking around and going to different classes • Be able to go town everyday • Few kids been caught with vapes at residentials and been told off and suspended for their actions <p>General discussions around students being allowed to go into town everyday.</p> <p><i>Joe Asselin moved that Friday town visits be incorporated into the existing Tuesday and Thursday visits, with the usual return time reenforced. Seconded Clint Hansen. Carried</i></p> <p>Residential are still following up purchasing a coffee machine.</p>	<p>Slide show tabled</p> <p>Asbestos issue from classroom is being dealt with.</p> <p>Implement student pass system to manage class movements.</p> <p>Suspensions for contraband items.</p> <p>Joe Asselin to follow up if there are any student vaping education tutorials online.</p> <p>Barb Smallwood to advise what company AFGRI use for their coffee machine.</p> <p>Joe Asselin to follow up other college campus's and seeing what coffee machines they use.</p>
6.2	<p>Student Vehicle Policy</p> <p>Background regarding students having vehicles at the college, and Kai Butchers approach to the College about driving his car.</p> <p>Attendance is a priority, and this makes it practical for parents and students.</p> <p><i>Joe Asselin moved that the updated Student Vehicle Policy 2024 be accepted, allowing students to bring their vehicles to the College once they have their driver's license. Implement Year 11's from Term 4 2023 after Year 12's depart and then for any student from January 2024. Seconded Clint Hansen. Carried.</i></p>	<p>Updated Student Vehicle Policy tabled</p> <p>Kai Butcher read the letter he tabled with Mr Carslake.</p> <p>Board thanked Kai Butcher for following the process to make change.</p>

	College Captains and Kai Butcher left the meeting at 4.55 pm	
6.3	Housing update <ul style="list-style-type: none"> <input type="checkbox"/> Brick fence being built at 4 GROH home units at Manning/Valentine and Richter Avenue <input type="checkbox"/> Farm Manager will go into the Farm Manager house <input type="checkbox"/> No response from John Careys office 	<p>Letter to John Carey MLA tabled in Correspondence.</p> <p>Dean Carslake to follow up with Shane Love and Melissa Price about housing issue and Prater Street units</p>
6.4	Student Data <ul style="list-style-type: none"> <input type="checkbox"/> Timetable tables reflect the college being responsive <input type="checkbox"/> Previously have had a one size fits all to student's case management approach <input type="checkbox"/> Certificate completion has improved following changes <input type="checkbox"/> Extra equine time allocated on Fridays for the Year 11 and 12's <input type="checkbox"/> The timetable is flexible and responsive to student learning needs 	<p>Student data tabled and discussed</p> <p>Overview of timetable tabled</p>
6.5	Staff Culture Survey <ul style="list-style-type: none"> <input type="checkbox"/> The board asked to reflect on the results and comment via email <input type="checkbox"/> Board Chairperson spoke positively about the work relationship results and the very positive cultural survey results <input type="checkbox"/> More surveys will be distributed 	<p>Staff culture survey and results tabled</p> <p>Dean Carslake and IPS Assistant o work on the school surveys over next week</p>
6.6	Public School Review	Evidence summary tabled
	Dean Carslake left the meeting. The board workshoped two RSR domains to provide feedback and thoughts/input on College work and evidence. <ul style="list-style-type: none"> <input type="checkbox"/> Relationships and partnerships & <input type="checkbox"/> Leadership 	Evidence summary tabled
	Dean Carslake rejoined the meeting	
7.0	Camps, Incursion & Excursions	
7.1	<ul style="list-style-type: none"> <input type="checkbox"/> Excursion to WACOA – Narrogin and Bruce Rock Ag show for students to participate in horse events <input type="checkbox"/> Farm Skills at Northampton Show – Future Farmers and Junior Judging <input type="checkbox"/> Tentative residential outing to Bindoon Show – to be confirmed October 14 for Year 10 students <input type="checkbox"/> Aquaculture students are going to the Abrolhos's Islands 14 and 15 September with BCMI/Central Regional TAFE Geraldton 	
8.0	Reports and Updates	
8.1	Principals Report tabled as read Highlighted points: <ul style="list-style-type: none"> <input type="checkbox"/> Farm Supervisors job advertised <ul style="list-style-type: none"> ➤ Panel members – Principal, Deputy Principal, VET Coordinator, Ag Advisory Chairperson and IPS Board Chairperson ➤ Crop went in on time ➤ Two new staff Members Casey Hogben, working in the piggery and Mohammad Zubair Mohammadi in Farm Workshop/Engineering ➤ New staff have made a difference to the workload ➤ Piggery is having a complete destock and restock from scratch 	<p>Principal's report tabled</p> <p>Farm report tabled by the principal</p>

8.2	Residential report <ul style="list-style-type: none"> <input type="checkbox"/> Margherita Lindsay is retiring <input type="checkbox"/> Her position has potentially been filled, casually <input type="checkbox"/> Starlink issues are being rectified with further IT updates <input type="checkbox"/> Food and Nutrition and ongoing priority 	Residential report tabled Apologies for the report being late
8.3	Finance reports Points highlighted and discussed <ul style="list-style-type: none"> <input type="checkbox"/> Wages in surplus <input type="checkbox"/> Travelling well with current cash and salaries surplus <input type="checkbox"/> Statements have been sent out to parents <input type="checkbox"/> Equine outing is costing \$300 per student <input type="checkbox"/> Enrolments are a focus <input type="checkbox"/> Farm budget will be impacted by the season and figures recalculated based on expected yield/price <input type="checkbox"/> Drought contingences <input type="checkbox"/> 15 students graduating 	Financial summary and financial report tabled
8.4	Farm report	Tabled in item 8.1 by the principal
8.5	IPS Report <ul style="list-style-type: none"> <input type="checkbox"/> Shearing singlet background and proposal discussed <input type="checkbox"/> Enrolments are steadily coming in, may benefit from another week of the tv advertising <p><i>Dean Carslake moved that the shearing singlet become part of the uniform story. And reviewed at the next uniform review in 2027. And students participate in a design competition in term four. Singlets to be ordered in navy blue. Seconded Nadine Payne. Carried.</i></p>	IPS Report tabled IPS to organise design competition and ordering of singlets IPS Assistant to get a quote for running the school ad for another week
9.0	Other Business	
9.1	Joe Asselin <ul style="list-style-type: none"> <input type="checkbox"/> Can't really advertise jobs as we don't have available housing Nadine Payne <ul style="list-style-type: none"> <input type="checkbox"/> Agenda item for next meeting- potentially increasing MFIGs involvement at the College Tamara Sadler <ul style="list-style-type: none"> <input type="checkbox"/> Agenda item for next meeting Three Springs working group 	IPS Assistant to include two agenda items in November meeting agenda
10.0	Roundtable evaluation of meeting	
10.1	Barb Smallwood <ul style="list-style-type: none"> <input type="checkbox"/> All policy and timetabling tabled is all responsive to students. <input type="checkbox"/> Positive changes at this meeting, especially through student voice with the school car policy <input type="checkbox"/> Vehicle policy <input type="checkbox"/> Extra night for students to visit into town a positive <input type="checkbox"/> Shearing singlets update welcomed <input type="checkbox"/> Students will reach their potential with the new timetabling flexibility of this year Clint Hansen <ul style="list-style-type: none"> <input type="checkbox"/> Positive peer pressure may help making all these changes work <input type="checkbox"/> Students will be responsible to make sure the changes are permanent 	
10.0	Meeting Close/Adjournment/Next meeting	
10.1	<ul style="list-style-type: none"> <input type="checkbox"/> Meeting closed at 6.25 pm <input type="checkbox"/> 29 November 	

Smallwood
Signed (Chair)

29/11/23.
Date

