

UNLOCK YOUR SCHOOL'S FUTURE



An Independent Public School

Minutes of Meeting 11th December, 2023

Morawa DHS Library, commencing at 3.30 pm

- **ATTENDEES:** Tonia Carslake (Principal), Tracy Tapscott (Deputy Principal Primary), Helen Walter, Jayme Tapscott (MDHS Manager Corporate Services), Nicola Appleton (attended via phone link up), Carolyn Lewis, Bradley Barbuto (arrived at 3.50pm), Sara Coaker, Narelle Knox, Maryanne Milloy-Rakich (IPS Assistant).

1.0	Welcome and Apologies	Actions
1.1	Opening and Welcome. <ul style="list-style-type: none"> • Meeting opened at 3.41pm • Acknowledgement of Country <ul style="list-style-type: none"> - A special acknowledgement to moving forward 	Carolyn Lewis did the Acknowledgment of Country
1.2	Confirmation of Agenda	Agenda confirmed
1.3	Apologies: <ul style="list-style-type: none"> • Linda Jenkins 	
2.0	Housekeeping	
2.1	A Board member who is approached by a parent with a concern relating to an individual is in a privileged position and must treat such discussion with discretion, protecting the confidentiality and privacy of the people involved. If the issue relates to an operational matter of the school, the parent should be encouraged to speak with the principal or the classroom teacher. However, if the issue relates to a school policy or procedure, it should be put on the agenda for discussion at the next School Board meeting, where it will be dealt with in a generic sense to protect the privacy of individuals involved. A Board Member or Members who fail to act in this manner can be removed from the Board.	
2.2	Statement of Expectation	Noted
3.0	Minutes of Previous Meeting	
3.1	Review Minutes of previous meeting <i>Sara Coaker moved the minutes of the meeting held in September be approved, seconded Tracy Tapscott. Carried.</i>	Previous Minutes tabled and confirmed
3.2	Actions/Business arising from the previous meeting <ul style="list-style-type: none"> • Item 5.2 Board wrote a letter supporting a bigger bus for the Three Springs run. Letter tabled in correspondence, Principal to talk more in item 4. 	Letter written - see Correspondence Principal to talk more about item in item 4.0

	<p>Item 5.2</p> <p>Principal to follow up language program, and how to incorporate and teach an Aboriginal Language/s at the Morawa DHS. Will continue to seek advice from appropriate Wadjarri Elders, Board members Carolyn Lewis, Bradley Barbuto, community leaders and teaching staff.</p> <p>Carolyn Lewis suggested a working group meeting in Term One of Semester One in 2024.</p>	<p>Cultural reference group to be included in discussions.</p> <p>Working group to meet in term one of Semester One 2024</p>
4.0	Correspondence	
	<ul style="list-style-type: none"> • Inwards <ul style="list-style-type: none"> ➢ School Review endorsement ➢ Letter on behalf of Leigh Buller • Outwards <ul style="list-style-type: none"> ➢ Leigh Buller – School Bus Services <p>General discussion regarding the Three Springs and Mingenew Bus run.</p>	Correspondence tabled
5.0	General Business	
5.1	Board Chair report	Board Chair report read and tabled
5.2	<p>Below are the development days planned for 2024:</p> <p><u>Term 1</u> Monday 29 January 2024 Tuesday 30 January 2024</p> <p><u>Term 2</u> Monday 15 April 2024</p> <p><u>Term 3</u> Monday 15 July 2024</p> <p><u>Term 4</u> Monday 7 October 2024 Friday 13 December 2024</p>	<p>Monday the 15th April changed to Friday the 26th April – to accommodate the public holiday on the 25 April – ANZAC Day.</p> <p>Dates endorsed with the above change</p>
5.3	<p>School Board Effectiveness Survey</p> <ul style="list-style-type: none"> • Grading key explained 	Completed and handed in
5.4	<p>Aboriginal Cultural Standards Framework Action Plan 2024</p> <ul style="list-style-type: none"> • Staff have come up with an action plan for 2024 • Bradley Barbuto clarified Two-Way Science and what it represents culturally • This action plan will help embed the Aboriginal Framework document • Priorities are to engage more, build inclusive spaces and cater for boys <p>General Discussion</p> <p>Carolyn Lewis</p> <ul style="list-style-type: none"> • Make the plan manageable • Under each section choose three big ideas • Set goals • Be inclusive – all students 	<p>Action plan tabled</p> <p>Working group to identify three big ideas out of each section.</p>

<p>5.5</p>	<p>Request to change faction names back to original names</p> <ul style="list-style-type: none"> • 1923 School began and factions were established shortly after with the names (and significance). <p>Belleranga (South of Morawa) Hills on Three Springs/ Morawa Road.</p> <p>Karakarook (East of Morawa) Hills on North's farm, east of Pintharuka/Gutha</p> <p>Orango (West of Morawa) Hills on West Pintharuka Road</p> <p>Undernooka (North of Morawa) Hill at what is now known as Tardun. First Nations students came from across the state to board at Wandalgu Pallottine Mission, Tardun.</p> <ul style="list-style-type: none"> • 1984 Change to the names of Greek Gods • Approx. 8 years again students chose to name the factions after gemstones <p>General discussion</p> <ul style="list-style-type: none"> • If faction shirts were changed there would be a phase in period <p>Nicola Appleton</p> <ul style="list-style-type: none"> • Thank you for having the history of the name changes clarified • Would welcome a survey of parents and students • Make sure areas are correct and spellings and pronunciations <p>Tracy Tapscott</p> <ul style="list-style-type: none"> • Significance of each area is important • Koolanooka needs to be considered • Feedback from school community required <p>Helen Walter</p> <ul style="list-style-type: none"> • Explanations of names to be shared and explained <p>Bradley Barbuto</p> <ul style="list-style-type: none"> • Sought clarification why it had been changed originally • Must make sure history is correct • Include local knowledge in the research and discussions <p>Carolyn Lewis</p> <ul style="list-style-type: none"> • More research and discussions required • Cultural reference group could help with this • Make sure culturally significant areas are represented 	<p>Nicola Appleton joined us via phone link up</p> <p>Email from Hayley Mitchell tabled</p> <p>School community to be surveyed once all information has been researched and confirmed.</p>
<p>6.0 Reports and Updates</p>		
<p>6.1</p>	<p>Principal's Report</p> <p>Highlighted points</p> <ul style="list-style-type: none"> • Thanked Board members for their understanding of the need to delay the December Board meeting • Graduation • Presentation ceremony • Carnamah Ball 	<p>Principal's report tabled</p>

6.1	<ul style="list-style-type: none"> • Landcare grant • Band Spectacular • Year 5/6 assembly • Year 6 Camp • ASPIRE camp • Stephen Michael camp • 20 students going on a reward camp on Tuesday 12 December • Focus on no vaping • Year 6 Assembly • PSR Review • Updates made to Business Plan 	<p>Updates made to Business Plan.</p> <p>Updates tabled.</p> <p>To be emailed out to Board members to be endorsed.</p>
6.2	<p>Finance</p> <p>Financial reports</p> <ul style="list-style-type: none"> • 2023 SCF Statement • 2023 Operational One-line Budget Statement • 2023 Operational Cash report • 2023 Workforce update • 2024 Preliminary SCF Statement • 2024 Preliminary One-line Budget Statement • 2024 Draft Budget • 2024 Workforce planning • 2024 Contribution & Charges and Personal Items lists endorsements <p>Chairperson queried if the bank changeover had gone smoothly. Up to date it has been an easy process.</p>	<p>All reports tabled</p> <p>The online endorsement of the Contributions and Charges for 2024 was noted</p>
6.2	<p>IPS Report</p> <ul style="list-style-type: none"> • Main focus has been the Yearbook • Yearbook required editing <p>Discussion around the attending Mingenew Expo and Perenjori Show as they run consecutively now with Mingenew Expo having a date change.</p>	IPS Report tabled
7.0	Other Business	
	<ul style="list-style-type: none"> • No other business 	
8.0	Roundtable Evaluation	
	<p>Helen Walter (Chairperson)</p> <ul style="list-style-type: none"> • Thank you to the leadership team • Information sharing has been really positive <p>Tonia Carlake</p> <ul style="list-style-type: none"> • Thank you to all senior staff, especially the leadership team • Thank you to IPS assistant • Thank you to the Board • It has been a good year as we continue to Grow Good People • All the best to Tracy Tapscott on her LSL in 2024 	
9.0	Meeting Close/next meeting	
	<ul style="list-style-type: none"> • Meeting closed at 4.55 pm • Next meeting to be advised 	



Signed (Chair)

18-3-2024

Date