

UNLOCK YOUR SCHOOL'S FUTURE



An Independent Public School

Minutes of Meeting 27 May 2024

Morawa DHS Library, commencing at 3.30 pm

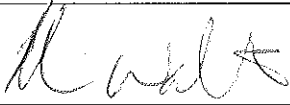
- **ATTENDEES:** Tonia Carslake (Principal), Tracy Tapscott (Deputy Principal Primary), Helen Walter, Linda Jenkins (MCS), Nicola Appleton, Bradley Barbuto, Sara Coaker, Maryanne Milloy-Rakich (IPS Assistant), Sophie Scott (student representative).

| 1.0 | Welcome and Apologies | Actions |
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| 1.1 | Opening and Welcome. <ul style="list-style-type: none"> • Meeting opened at 3.30pm • Acknowledgement of Country • Welcome to student representative Sophie Scott | Tonia Carslake did the Acknowledgment of Country |
| 1.2 | Confirmation of Agenda | Agenda confirmed |
| 1.3 | Apologies: <ul style="list-style-type: none"> • Carolyn Lewis • Narelle Knox | Leave of absence for Carolyn Lewis to be requested. |
| 2.0 | Housekeeping | |
| 2.1 | A Board member who is approached by a parent with a concern relating to an individual is in a privileged position and must treat such discussion with discretion, protecting the confidentiality and privacy of the people involved. If the issue relates to an operational matter of the school, the parent should be encouraged to speak with the principal or the classroom teacher. However, if the issue relates to a school policy or procedure, it should be put on the agenda for discussion at the next School Board meeting, where it will be dealt with in a generic sense to protect the privacy of individuals involved. A Board Member or Members who fail to act in this manner can be removed from the Board. | Nil |
| 2.2 | Identify real, perceived, or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the Chairperson prior to the meeting to determine the appropriate way to manage the conflict. | No conflicts |
| 3.0 | Minutes of Previous Meeting | |
| 3.1 | Review Minutes of previous meeting <i>Tonia Carslake moved the minutes of the meeting held in March be approved, seconded Nicola Appleton. Carried.</i> | Previous Minutes tabled and confirmed |

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| 3.2 | <p>Actions/Business arising from the previous meeting</p> <ul style="list-style-type: none"> • General business 5.4 Faction survey results are an item in this meeting • Other business – uniform policy item tabled in the IPS report • Other business – Trauma video as emailed out • IPS Report – Public meeting date was advertised • IPS Report – IPS Assistant contacted 3 people in regards to being on the board. All declined. No response to advertising <ul style="list-style-type: none"> ➢ Amy North and Scott Wildgoose to be approached to be on the Board | IPS Assistant to approach Aimee North and Scott Wildgoose to be on the IPS Board |
| 4.0 | Correspondence | |
| | <ul style="list-style-type: none"> • Inwards <ul style="list-style-type: none"> ➢ Fiona McBeath – Leadership Institute (item will be raised in the IPS report) • Outwards <ul style="list-style-type: none"> ➢ Leadership Institute | |
| 5.0 | General Business | |
| 5.1 | Student presentation – Sophie Scott | <p>Document tabled</p> <p>Primary report to be included at the next meeting</p> |
| 5.2 | <p>Faction names (reinstating original names and including Koolanooka)</p> <ul style="list-style-type: none"> • General discussion regarding how the decision will be made around which names to included/exclude. <ul style="list-style-type: none"> ➢ Working group to be formed – Helen Walter, Bradley Barbuto and Linda Jenkins to help form part of that group ➢ Loretta Egan will be doing some painting at the school we will inquiry if she will do designs for the sports shirts | <p>Survey results tabled</p> <p>Working group to be formed which will include: Helen Walter, Bradley Barbuto and Linda Jenkins</p> |
| 5.3 | <p>2025-2027 Business plan workshop</p> <ul style="list-style-type: none"> • “Growing Good People” <ul style="list-style-type: none"> ➢ Discussion around this Vision / tag line, seen as authentic and relevant for many years to come • Priorities of :- <ul style="list-style-type: none"> ➢ Thriving students ➢ Thriving staff ➢ Thriving community partnerships • WA Curriculum to be revised • Secondary metrics to be revised • General discussions around inclusions/exclusions <ul style="list-style-type: none"> ➢ Consensus was that all three areas still work ➢ Plan makes sense <p><i>Nicola Appleton endorsed the plan changes and updates to the Business Plan, seconded Helen Walter. Carried</i></p> | <p>Staff recommendations tabled</p> <p>The Board endorsed the recommendations of keeping the Vision and Priority Areas</p> |

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| 5.4 | <p>2023 Annual Report</p> <ul style="list-style-type: none"> • General discussion around targets and feedback | <p>Draft tabled</p> <p>Helen Walter to submit edits</p> <p>Annual Report 2023 endorsed by the board</p> |
| <p>6.0 Reports and Updates</p> | | |
| 6.1 | <p>Principal's Report</p> <p>Highlighted points</p> <ul style="list-style-type: none"> • Senior band camp • School ball • Cross country • WA Opera working with students through North Midlands Project • Uniform changes – samples to be sort through Winning Spirit • Peta Humphries has been elected the Leader of the Opposition in the youth Parliament | <p>Principal's report tabled</p> <p>Samples of proposed new polo to be requested and made available for viewing at the front office</p> |
| 6.2 | <p>Financial reports</p> <ul style="list-style-type: none"> • 2024 Financial Report • 2024 Operational One- line budget • 2024 Operational Student-Centred Funding Statement • 2024 Cash Plan • 2024 Salary update <p>Fundraising requests</p> <ul style="list-style-type: none"> • Cake stall 27 July proceeds Choir Camp <p>Camps and Excursions</p> <ul style="list-style-type: none"> • Year 7 Rottnest Camp 10-13 June • Years 4, 5 & 6 WA Mass Choir Festival Perth 6-9 November • Tonia Carslake spoke around the Budget surplus. Money to be spent:- <ul style="list-style-type: none"> ➤ Art room & secondary areas ➤ Administration needs painting ➤ HASS/Phys ed ➤ New beds in sick bay ➤ New computers ➤ Boys program ➤ Side hub ➤ Remodel library with an improved layout | <p>All reports tabled</p> |
| 6.3 | <p>IPS Report</p> <ul style="list-style-type: none"> • Dress code policy to be reviewed by senior staff and then return to the board <ul style="list-style-type: none"> ➤ Wearing of leavers jacket and year 6 graduation t-shirts to be included into the dress code • Including email from the Leadership Institute • Advice regarding the boards role in endorsing uniforms | <p>IPS Report tabled</p> <p>Dress code policy tabled</p> <p>Dress code to be returned to the board for endorsement</p> |
| <p>7.0 Other Business</p> | | |
| | <p>Bradley Barbuto</p> <ul style="list-style-type: none"> • NAIDOC celebrations • Will be working with students with dances • Will liaise with the Principal | |
| <p>8.0 Roundtable Evaluation</p> | | |

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| | Helen Walter <ul style="list-style-type: none">• Lots of things to do out of the meeting• Business Plan is a large undertaking• Good opportunity to revisit the uniform policy• Faction names will be a positive outcome• Annual report endorsed | |
| 9.0 | Meeting Close/next meeting | |
| | <ul style="list-style-type: none">• Meeting closed at 4.45 pm• September 2 | |



Signed (Chair)

9-9-2024

Date