

Independent Public Schools

UNLOCK YOUR SCHOOL'S FUTURE



An Independent Public School

Minutes of Meeting June 22, 2026

Morawa DHS Library, commencing at 3.37 pm

- **ATTENDEES:** Tracy Tapscott (Principal), Helen Walter, Linda Jenkins (MCS), Nicola Appleton, Aimee North, Sara Coaker, Taya Shields Maryanne Milloy-Rakich (IPS Assistant), Lacey Coaker (primary representative) Sophie Lawrance and Chloe Lawrance (secondary student representatives), Makyla Milloy

1.0	Welcome and Apologies	Actions
1.1	Opening and Welcome. • Meeting opened at 3.40 pm • Welcome to student representatives • Welcome to new board member Taya Shields	Luke Wallace has tendered his resignation via a phone call with the IPS assistant on Monday June 22 IPS assistant to write a letter to Luke Wallace thanking him for his service.
1.2	Confirmation of Agenda	Agenda confirmed
1.3	Apologies: • Carolyn Lewis • Narelle Knox	
2.0	Housekeeping	
2.1	Endorsement of new board member:- Taya Shields	Board endorsed the appointment of new board member Taya Shields
2.2	A Board member who is approached by a parent with a concern relating to an individual is in a privileged position and must treat such discussion with discretion, protecting the confidentiality and privacy of the people involved. If the issue relates to an operational matter of the school, the parent should be encouraged to speak with the principal or the classroom teacher. However, if the issue relates to a school policy or procedure, it should be put on the agenda for discussion at the next School Board meeting, where it will be dealt with in a generic sense to protect the privacy of individuals involved. A Board Member or Members who fail to act in this manner can be removed from the Board. • Board member Taya Shields has had feedback from parents about the possible inclusion of a windcheater back into the uniform story.	Agenda item at the next meeting regarding winter uniforms options.
2.3	Identify real, perceived, or potential conflicts of interest experienced by any member in relation to the items on the agenda. These should be raised with the Chairperson prior to the meeting to determine the appropriate way to manage the conflict.	No conflicts

OFFICIAL

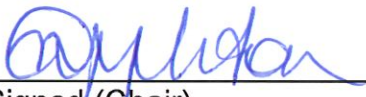
5.1	Moved student presentation item. • Thank you to Lacey Coaker for tabling the primary report • Thank you to Sophie and Chloe Lawrance for doing the secondary report	Primary and secondary reports tabled
3.0	Minutes of Previous Meeting	
3.1	Review Minutes of previous meeting March 31, 2025 • Typos corrected <i>Helen Walters moved the minutes of the March 31 meeting be approved, seconded Aimee North. Carried.</i>	Previous Minutes tabled and confirmed
4.0	Correspondence	
	Outwards • Letter to the Morawa DHS Principal supporting the implementation of CCTV • Email to board member Carolyn Lewis regarding changing her role to a coopted Inwards • Reply email from Carolyn Lewis that came in after the agenda was set regarding her position on the board (see IPS Report) • Phone call taken from Luke Wallace regarding his resignation (June 22)	Correspondence tabled Principal to meet with Carolyn Lewis after the holidays
5.0	General Business	
5.1	Student presentation • Moved into housekeeping so students could leave the meeting early	
5.2	CCTV update • Going through the process • Have the endorsement letters • Costings to follow	Board to be advised of progress at the next meeting
5.3	5.3 Education Department of Education in Western Australia Business Plan. • Learning changes lives	Departments Business plan tabled
5.4	Annual report • Annual report was emailed • Edits were made • Endorsement was done via email • Has been uploaded to schools on line and the MDHS web page	Endorsement of Annual report noted
6.0	Reports and Updates	
6.1	Principal's Report • Thank you to Tracy Tapscott for stepping into Acting Principal role for term one • Thank you to Helen Walter for her work with the band and all the events that haven attended and her strong leadership ✓ We received wonderful feedback from the adjudicator at the WABA contest and we won the peoples choice • Attendance our priority • Being a Lead School for the Midwest in 2026 we are working with:- • Thress Springs Primary, WACOA – Morawa, Mingenew Primary, Mullewa DHS and Northampton Primary • Have complete my Harvard Fellowship	Principal's report tabled

OFFICIAL

6.2	Aspirations for All Workshop • Quality teaching and learning in every classroom ➢ Board broken up into working groups	Discussions points collected and tabled
6.3	2026 Finances • 2026 Financial Report • 2026 Operational One- line budget • 2026 Operational Student-Centred Funding Statement • 2026 Cash Plan • 2026 Salary update Discussion points • Update on mice cleaning ➢ Bio hazard clean has been organised for over the holidays • Nadia and the junior council are very committed to fundraising, particularly for the fort and cubby Principals' points • Predicated variance relates to:- ➢ Extra wages ➢ Workers comp ➢ 2 teachers ➢ Chris Moffet scholarship • D & T to be re-equipped ➢ Lee Jones will be on LSL ➢ SIDE Solution will be utilised Board members queries/questions:- • Nicola Appleton ➢ Computer purchases • Aimee North • Important that the support for the mice cleaning is maintained as all indicators as that the mice infestation will continue once the weather warms up again and when harvest happens	Financial reports tabled Board to write to Nadia Katona and the Junior Council congratulating them on all their fund raising efforts Board ratified all the suggested fund raising
6.4	IPS Report • Perenjori Show preparations underway • Discussion around Carolyn becoming a coopted board member so we can still access her expertise and knowledge while being flexible enough to accommodate her work and travel schedule Discussion points • Senior band and rock band will be playing at the Perenjori show • MDHS will be attending WACOA – Morawa open day • Week 6 is the proposed Open Night (date to be confirmed)	IPS Report tabled Board endorsed the proposal of Carolyn Lewis stepping into the role of a coopted board member
7.0	Other Business	
	Aimee North • Early childhood centre construction commencing shortly Tracy Tapscott • Zebra Crossing needs to be included over to Pre Primary • Shire to be followed up regarding zebra crossing	IPS Assistant to follow up with MCS Jayme Tapscott regarding the zebra crossing Update on Zebra crossing to be supplied at next meeting

OFFICIAL

8.0	Roundtable Evaluation	
	Makalya Milloy • A lot of information provided Taya Shields • Good meeting to be part of • Overview and summaries are comprehensive	
9.0	Meeting Close/next meeting	
	• Meeting closed at 4.51 pm • Next meeting September 14	


 Signed (Chair)

15/9/2026
 Date